Ministry of Higher Education & Scientific Research Supervision and Scientific Evaluation Directorate Quality Assurance and Academic Accreditation



# Academic Program Specification Form

## **Introduction:**

The educational program is a coordinated and organized package of courses that include procedures and experiences organized into curricular modules. The primary purpose is to build and refine graduates' skills, making them qualified to meet the demands of the labor market. The program is reviewed and evaluated annually through internal or external audit procedures and programs, such as the External Examiner Program.

The academic program description provides a brief summary of the program's main features and courses, indicating the skills students are expected to acquire based on the program's objectives. This description is important because it represents the cornerstone of program accreditation. It is written by faculty members under the supervision of academic committees in the academic departments.

This guide, in its second edition, includes a description of the academic program after updating the vocabulary and paragraphs of the previous guide in light of the latest developments in the educational system in Iraq. This included a description of the academic program in its traditional form (annual, semester), as well as adopting the academic program description circulated in accordance with the Department of Studies Circular TM 3/2906 dated May 3, 2023, regarding programs that adopt the Bologna process as the basis for their work.

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In this regard, we emphasize the importance of writing descriptions of academic programs and courses to ensure the smooth running of the educational process.

## **Concepts and Terms:**

Academic Program Description: The academic program description provides a concise summary of the program's vision, mission, and objectives, including a precise description of the intended learning outcomes based on specific learning strategies.

**Course Description:** Provides a concise summary of the course's key features and the learning outcomes expected of the student, demonstrating whether the student has made the most of the available learning opportunities. It is derived from the program description.

**Program Vision:** An ambitious vision for the future of the academic program, one that is progressive, inspiring, motivating, realistic, and applicable.

**Program Mission:** Briefly articulates the goals and activities required to achieve them, and outlines the program's development paths and direction.

**Program Objectives:** Statements that describe what the academic program intends to achieve within a specific time period and are measurable and observable.

**Curriculum Structure:** All courses/subjects included in the academic program according to the approved learning system (semester, annual,

Bologna Process), whether required by a ministry, university, college, or academic department, along with the number of credits.

**Learning Outcomes:** A consistent set of knowledge, skills, and values acquired by a student upon successful completion of the academic program. Learning outcomes for each course must be defined in a manner that achieves the program objectives.

**Teaching and Learning Strategies:** These are the strategies used by a faculty member to develop student teaching and learning. They are plans followed to achieve learning objectives. This describes all classroom and extracurricular activities to achieve the program's learning outcomes.

## Academic Program Description Form

University Name: Al-Furat Al-Awsat Technical University

Faculty Name: Karbala Technical Institute

Scientific Department: Department of Tourism and Hotel Technologies

Academic or Professional Program Name: Department of Tourism and Hotel Technologies

Final Certificate Name: Technical Diploma

Academic System: Annual

**Description Preparation Date:** 15/1/2025

File Compilation Date: 10/3/2025

Signature:

Head of Department Name: Dr. Layla Jawad Hussein

hr Signature:

Scientific Associate Name: Assist. Prof. Dr. Mohmmed Fadhil Nimeh

Date:

Date: 19-3-2025

The file is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Ali Neamah Hasan

Date:

Signature:

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Approval of the Dean

## 1. Program vision

Excelling in qualifying the best specialists in the field of tourism and hotel technologies and to attract the highest scientific, research and technical competencies capable of innovation and development in the fields of tourism and hotel research, education, training and consulting.

## 2. Program message

The Department of Tourism and Hotel Management at Karbala Technical Institute aims to provide distinguished educational, training, and research services to students in the fields of tourism, hotel management, and tour guiding. This will prepare them practically to compete in the tourism labor market, achieve leadership in education, research, and training, and contribute efficiently to scientific, cognitive, and ethical development, environmental development, community service, and the fulfillment of the university's mission.

## 3. Program objectives

- 1. Develop the teaching and learning system and support students studying in the department.
- 2. Improve and develop the department's curricula, emphasizing practical applications of theoretical knowledge.
- 3. Enhance the efficiency of the educational process by enriching the department's students' skills through field trips, seminars, conferences, and workshops.
- 4. Establish effective communication with graduates and the tourism labor market in Iraq.
- 5. Provide distinguished community service that contributes to the development of the local community.
- 6. Promote positive student participation in various activities at the university and institute levels.
- 7. Obtain academic accreditation for quality in tourism education.

## 4. Program accreditation

Is the program accredited? By which agency?

## 5. Other external influences

1- Labor market requirements. 2- Modern scientific and technological developments.

* comments	percentage	Study unit	Number of	Program structure
			courses	
General materials	%7	2	2	Institutional requirements
Supporting materials	%30	9	3	College requirements
Specialized materials	%63	72	4	Department requirements
				Summer training
				Other

\* Notes may include whether the course is basic or optional.

7. Program Structure/Phase II							
* comments	percentage	Study unit	Number of	Program structure			
			courses				
General materials	%7	2	2	Institutional requirements			
Supporting materials	%30	6	2	College requirements			
Specialized materials	%73	22	5	Department requirements			
				Summer training			
				Other			

1. Program de	escription			
Year/Level	Course code	Course name	Credit h (practica	ours(theoretical- al
		Tourism principles	1	3
First Stage		Antiquities and history of Iraq	2	3
		Tourism Geography	2	2

	English readings	2	4	
	EnglishCorrespondence	1	2	
2. Expected Learning Out	comes			
nowledge and Understanding	Computer applications	1	2	
1. The ability to apply know	Human Rights IEGSE in the tourism : English language	and hote	industry and unders	and
the importance of teamwo	Arabic language	1	-	
2. The ability to provide dist	inguishedrequismase	rvices, w	ith the capacity for	
innovation and creativity	based on a scientific	approach	3	
3. The ability to use comput specialization, and the im	Tour Guiding ers and be trained on Systems and aws	program	s <sup>3</sup> in their field of	
specialization, and the im	portance of continuou	<del>is, learnii</del>	ig to keep pace with	
Second dayelopments.	HospitalityIndustry	1	3	
4. The ability to distinguish		es of tou	rzguides and their	
methods.	Computer applications	1	2	
5. The ability to understand		ring tour	ism programs	
6. The ability t <del>o operate and</del>	English language mathtain electronic i Arabic language	1 1	$\bar{\mathbf{n}}$ systems	
× +	Arabic language	1		
ProgramSkills Ob <mark>jectives</mark>	Graduation project	-	2	
1. Acquire and train basic skill	ls in the field of tour	guide w	ork.	
2. Understand the mechanism	s of tourism sustainal	bility in t	ravel and tourism	
companies.		5		
3. Acquire, develop, and impl	ement many of the ta	sks relat	ed to travel and touris	m
• • • •	entent many of the ta	ono reiau		,111
companies.				
Affective Objectives				

1- Monitoring community needs and considering creative ways to implement them to compete with imported products.	<b>3-</b> Reviving traditional clothing and incorporating modernity into it with attractive, contemporary ideas.
2- Developing and enhancing thinking skills according to the student's abilities, elevating them to a higher level of thinking.	4- Understanding professional and ethical responsibility.

3. <b>T</b>	eaching andL earningStrategies
1.	Delivering theoretical lectures and using modern scientific methods.
	Practical application and practice in laboratories and workshops to acquire ractical skills.
-	E-learning includes: Video lectures in PDF format.
3.	.Summer training
4.	.Field visits
4.	Evaluation methods
1	Quel tests to indicate the standardis scientific he changes a

- 1. Oral tests to indicate the student's scientific background.
- 2. .Daily tests
- 3. Midterm exams (written and oral).
- 4. Comprehensive (final) exams (written and oral).

	Faculty .1						
	Faculty me	embers					
Academic rank	Instructor's name	Specializati	ion	Special requirement s/ skills (if any)	Faculty preparation		
		General	specific		Staff	External lecturer	
Doctor	Laila Jawad	Tourism	Organizational		1		
lecturer	Hussein	Sciences	behavior				
assistant professor	Najm Abdel-Ali Abbas	Tourism Sciences	Hotel Marketing		1		
assistant professor	Taha Mahdi Mahmoud	Tourism Sciences	Tourist guide		1		
Lecturer	Zahraa Taher Issa	English language	English Literature		1		
Doctor	Muhammad Ali	Tourism	Tourism media		1		
Lecturer	Toman	Sciences					
Doctor Lecturer	Hala Moein Sabry	Arabic	Arabic language and literature		1		

Doctor	Janat Muhammad	Geographical	Population		1				
Lecturer	Reda Aziz	education	geography						
Lecturer	Abdul Hussein	Tourism	Tourist guide		1				
	Musa Muhammad	Sciences							
Assistant	Rasool Taher	Tourism	Tourist guide		1				
Professor	Rasool	Sciences							
Assistant	Alawi Ne'ma Abdul	Tourism	Tourist guide		1				
Lecturer	Zahra	Sciences							
Assistant	Nazir Mahdi Fadab	business	Strategic		1				
Lecturer	Mahdi	management	management						
Assistant	On Dhu al-Fiqar	Tourism	Tourist guide			1			
Lecturer	Hussein Ajja	Sciences							
Assistant	Muhammad Ali	Public	Criminal		1				
Lecturer	Muhammad	international							
		law							
Assistant	Ghaith Saadi	business	Administration			1			
Lecturer	Muhammad Ali	management	knowledge						
	Professional develop	nent							
	Orientation of new fa	culty members							
	There are some requi	irements that con	ntribute to the develo	opment proc	ess for new fa	culty members,			
	including:								
	1Scientific re								
		ethods courses							
	3Validity test								
		<u> </u>	nputer courses, and o	others.					
	Professional develop								
	Professional develop								
		scientific courses	8						
	2Workshops								
	1Scientific seminars								

#### 5. Admissioncriteria

1- High school graduation rate, science and literature stream, according to the Ministry of Higher Education and Scientific Research's central admissions plan.

2- Corresponding major from vocational education branches in Iraq (tourism and commerce).

#### 6. The most important sources of information about the program

- 1- .Curriculum syllabus
- 2- The update allowed of the subject teacher is 20% for each teacher.
- 3- Libraries and scientific references (paperback and electronic)
- 4- .Travel and tourism companies

#### 7. Program Development Plan

The program development plan depends mainly on two things:

- 1- Communicating with the labor market through direct meetings and ongoing surveys.
- 2- The plan depends on the legal authority to amend the curricula and obtain approvals from the relevant authorities.

				Requi	red learnii	ng outcom	es of the	progran	n						
Year/Level	Course code	Course name	Essential or	knowledge				Skills	Skills			values			
			?optional	A1	A2	A3	A4	B1	B2	B3	B4	Part 1	Part 2	Part 3	A4
		Tourism principles	Major	*	*	*	*	*	*			*	*		
		Antiquities and history of Iraq	Major	*	*	*	*	*	*			*	*		
First		Tourism Geography	Major	*	*	*	*	*	*			*	*		
1 1150		Englishreadings	Major	*	*	*	*	*	*			*	*		
		English Correspondene	minor	*	*	*	*	*	*			*	*		
		Public Relations	Minor	*	*	*	*	*	*			*	*		
	computer minor applications	minor	*	*	*	*	*	*			*	*			
		human rights	General	*	*	*	*					*	*		
		English language	General	*	*	*	*					*	*		-
		Arabic language	General	*	*	*	*								
					•	•			•		•		•	•	
		Computer Reservation system	Major	*	*	*	*	*	*	*	*	*	*		
		Tour guide	Major	*	*	*	*	*	*	*		*	*		
		Systems and laws	Major	*	*	*	*	*	*		*	*	*		
Second		English Readings	Major	*	*	*	*	*	*	*		*	*		
		Hospitality industry	Major	*	*	*	*	*	*	*			*		
	Professional Help conduct	Help	*	*	*	*	*	*	*	*	*	*			
		computer	Help	*	*	*	*	*	*	*	*	*	*		1

	applications											
	English language	General	*	*	*	*				*	*	
	Baath Party	General	*	*	*	*			*	*	*	
	crimes											
	Graduateproject	General	*		*	*	*	*			*	
	Arabic language	General	*	*	*	*			*	*	*	

Please tick the boxes corresponding to the individual learning outcomes of the programme being assessed.

## Study materials for the first stage Course Description Form

### **Course Description**:

 This course description provides a concise summary of the main features of the course and the learning outcomes expected of the student, demonstrating whether the student has made the most of the available learning opportunities. It must be

 1.
 Educational institution
 Karbala Technical Institute

 2.
 Scientific Department / Center
 Tourism and Hotel Technologies

2.	Scientific Department / Center	Tourism and Hotel Technologies					
3.	Course Name/Code	Principles of t	ourism				
4.	Available attendance forms	Principles of T	<b>Fourism (theoretical and practical lectures)</b>				
5.	semester/year	Annual/First					
6.	Number of study hours (total) / Number of units (total)	number of uni	its 8				
7.	Course Instructor	Prof. Dr. Najn					
8.	Electronic class	https://classroom.g	google.c/c/NzIwNDM2MDg2MDk4?cjc=cmkrkbw om				
9.	Date of preparation of this description	2024/9/1					
10.	Course objectives	tourism scien tourism phen Special: Intro tourists, anal tourism, app	roducing the student to the basics of ace and its principles, and explaining nomena. oducing the student to tourism and yzing the main areas generating lications on tourism demand and he economic impacts of tourism				
	Course outcomes	a-Cognitive objectives	<ol> <li>Learn the most important basic principles in tourism sciences.</li> <li>Identify the theoretical and conceptual frameworks of tourism, the tourist, its types and characteristics.</li> <li>Learn about tourism economics, tourism development and investment.</li> <li>Learn about the most important Iraqi tourism components.</li> </ol>				
11.	Learning and assessment methods	b-Skill goals	<ol> <li>Conducting field trips to tourist attractions.</li> <li>Presenting various reports and research in the tourism field.</li> </ol>				
		Teaching and learning methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Tourist trips</li> <li>Field reports</li> <li>Lecture reports</li> </ol>				
		Evaluation methods	<ul><li>1Daily exams</li><li>2Ask some questions</li><li>3Giving homework</li></ul>				

rse structu Hours		Evaluation		oom and extracurricul pplication, field trips	
		methods		questions, daily and 1 , discussions, extra ac	•
				er exams.	~ 7
Hours	re				
	Required learning outcomes	Unit name		Learning method	Evaluation method
4	Understanding the lesson		-	Listening and asking questions	interrogation
4	Understanding the lesson	Tourist, types o tourists	f	Listening and asking questions	for interrogation
4	Understanding the lesson	foundations and	Tourism motives, foundations and motivations		for interrogation
4	Understanding the lesson	Tourism offer:	its	Listening and asking questions	for interrogation
4	Understanding the lesson	Tourist offer: it	S	Listening and	for interrogation
4	Understanding the lesson		ıd, its	Listening and asking questions	for interrogation
4	Understanding the lesson	Seasonality		Listening and	for interrogation
4	Understanding the lesson	Demand, its determinants		Listening and asking questions	for interrogation
4	Understanding the lesson	industry	-	Listening and asking questions	for interrogation
4	Understanding the lesson	other industries Its relationship transportation	to / types	Listening and asking questions	for interrogation
4	Understanding the lesson	Its relationship accommodation		Listening and asking questions	for interrogation
4	Understanding the lesson	Its relationship	its	Listening and asking questions	for interrogation
	4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	outcomes4Understanding the lesson4Understanding the lesson	4OutcomesTourism, visitor .park, recreatio4Understanding the lessonTourist, types of tourists4Understanding the lessonTourist, types of tourists4Understanding the lessonTourism motive foundations and motivations4Understanding the lessonTourism motive foundations and motivations4Understanding the lessonTourism offer: concept4Understanding the lessonTourist offer: omponents4Understanding the lessonTourism deman characteristics4Understanding the lessonTourism deman characteristics4Understanding the lessonDemand, its determinants4Understanding the lessonDemand, its determinants4Understanding the lessonTourism is a con industry4Understanding the lessonIts relationship of transportation / of transportation / of transportation / of transportation / industry4Understanding the lessonIts relationship transportation / of transportation / industry<	Image: second	outcomesIourism, visitor, .park, recreationListening and asking questions4Understanding the lessonTourist, types of touristsListening and asking questions4Understanding the lessonTourism motives, foundations and motivationsListening and asking questions4Understanding the lessonTourism motives, foundations and motivationsListening and asking questions4Understanding the lessonTourism offer: its conceptListening and asking questions4Understanding the lessonTourism offer: its componentsListening and asking questions4Understanding the lessonTourism offer: its componentsListening and asking questions4Understanding the lessonTourism demand, its characteristicsListening and asking questions4Understanding the lessonDemand, its determinantsListening and asking questions4Understanding the lessonDemand, its determinantsListening and asking questions4Understanding the lessonDemand, its determinantsListening and asking questions4Understanding the lessonTourism is a complex industryListening and asking questions4Understanding the lessonIts relationship with other industries Its relationship to transportation and roadsListening and asking questions4Understanding the lessonIts relationship in the accommodation asking questions4

			- its relationship to folklore industries		
13)	4	Understanding the lesson	Its relationship to shopping activities in general - the (mall) system	Listening and asking questions	for interrogation
14)	4	Understanding the	The development of	Listening and	for
1 =	4	lesson	global tourism	asking questions	interrogation
15)	4	Understanding the	The development of global tourism	Listening and asking questions	for
16)	4	lesson Understanding the	The development of	Listening and	interrogation for
10)	4	lesson	tourism in the Middle East	asking questions	interrogation
17)	4	Understanding the	The development of	Listening and	for
,		lesson	tourism in the Middle East	asking questions	interrogation
18)	4	Understanding the	Tourist-exporting	Listening and	for
		lesson	countries in the world	asking questions	interrogation
19)	4	Understanding the	Attractions in Iraq:	Listening and	for
		lesson	Natural	asking questions	interrogatio
20)	4	Understanding the lesson	:Attractions in Iraq Humanity, History, Religious, Therapeutic	Listening and asking questions	for interrogatio
21)	4	Understanding the	:Attractions in Iraq	Listening and	for
)	-	lesson	Business tourism	asking questions	interrogatio
22)	4	Understanding the	:Attractions in Iraq	Listening and	for
,		lesson	Conferences and festivals	asking questions	interrogatio
23)	4	Understanding the lesson	Comprehensive Tourism Survey Plan for Iraq	Listening and asking questions	for interrogatio
24)	4	Understanding the	Comprehensive	Listening and	for
		lesson	Tourism Survey Plan for Iraq	asking questions	interrogatio
25)	4	Understanding the lesson	The role of investments in tourism development	Listening and asking questions	for interrogatio
26)	4	Understanding the lesson	The role of education and tourism training in tourism development	Listening and asking questions	for interrogatio
27)	4	Understanding the lesson	The reality of tourism education and training in Iraq	Listening and asking questions	for interrogatio
28)	4	Understanding the	The reality of tourism	Listening and	for
,		lesson	education and training in Iraq	asking questions	interrogatio
29)	4	Understanding the	The role of skilled	Listening and	for
		lesson	labor in the tourism industry	asking questions	interrogatio
30)	4	Understanding the	The role of skilled	Listening and	for

	lesson	labor in the tourism	asking questions	interrogation
		industry		

14. Infrastructure	
Required textbooks -1	
Main references (sources) -2	<ul> <li>Introduction to Tourism and Hotel Sciences: Dr. Mustafa Yousef Kafi, 1st ed., Dar Al-Hamed, Amman, 2015.</li> <li>Tourist Guidance: Dr. Osama Al-Faouri, 1st ed., Dar Al- Warraq, Amman, 2006.</li> <li>Tourism between theory and practice: Ahmed Al-Jallad, 1st ed., Alam Al-Kutub, Cairo, 1997.</li> <li>Introduction to Tourism: Ahmed Al-Jallad, 1st ed., Alam Al-Kutub, Cairo, 2000.</li> <li>Principles of Tourism Industry: Hamid Abdul Nabi, 1st ed., Al-Warraq, Amman, 2009.</li> </ul>
<b>3-</b> Recommended books and references (scientific journals, reports, etc.)	<ul> <li>Tourism among Arabs: Heritage and Civilization: Muhammad Farid, Vol. 1 and 2, 1st ed., Dar Al-Hilal, Beirut, 2000.</li> <li>Marwan Al-Sukkar: Tourism, its Content and Effects, 1st ed., Majdalawi Publishing House, Amman, 1994.</li> <li>Panorama of Tourist Life: Atiya Muhammad Shahata, 1st ed., Supreme Council of Culture, Cairo, 2002.</li> </ul>
Electronic references, websites -4	<ul> <li>https://ar.wikipedia.org/wiki/%D8%B3%D9%8A%D8% A7%D8%AD%D8%A9</li> <li> https://ar.wikipedia.org/wiki/French_Chinese</li> <li>https://ar.wikipedia.org/wiki/%D8%A3%D9%86%D9%8 8%D8%A7%D8%B9_%D8%A7%D9%84%D8%B3%D9% 8A%D8%A7%D8%AD%D8%A9#%D8%A3%D9%86%D9</li> <li>%88%D8%A7%D8%AD%D8%A9#%D8%A3%D9%86%D9</li> <li>%88%D8%A7%D8%AD%D8%A9_%D9%84%D8%83%D</li> <li>9% 8A%D8%A7%D8%AD%D8%A9_%D9%85%D9%86_%D8</li> <li>%AD%D9%88%D8%A7%D9%84%D9%83%</li> <li>D9%85_%D9%88%D8%A7%D9%84%D8%AF</li> <li>%D8%AF_%D9%88%D8%A7%D9%84%D8%AC%D9%88</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%88%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%88%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%A7%D9%84%D8%83%D9</li> <li>%85%D8%A7%D8%AA_%D8%AA</li> </ul>

**15.** Curriculum Development Plan

**1.** Providing academic, scientific and practical support in organizing scientific trips for specialized institutions.

**2**. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

**3**. Providing information technology in the campus library.

**4.** Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

**Course Description:** 

This course description provides a summary of the subject of the Archaeology and History of Iraq: It is an introductory subject and an important introduction to the knowledge of the archaeology and tourism history of Iraq, as it provides the student in the first stage with...first/ The tourism guidance branch is based on knowledge of the basic principles of Iraqi history in

1	Educational institution	Karbala Technical	Institute				
2	Scientific Department / Center	Tourism and Hotel Technologies					
3	Course Name/Code	Antiquities and his	tory of Iraq				
4	Available attendance forms	Mandatory (theoretical and practical lectures) / for the subject of Archaeology and History of Iraq					
5	semester/year	Annual/First					
-	Number of study hours (total) / Number of units (total)	number of units 10					
7		Rasool Taher Raso	ool				
8			oogle.com/c/NzIxMDU2NzkyNDU5?cjc=pzauawi				
-	Date of preparation of this description	2024/10/1					
1	Course objectives	tourist attractions Special: Providing	the student with applied and scientific knowledge t attractions and their impact on building a on in Iraq.				
1	Course outcomes Learning and assessment methods	A. Cognitive objectives	<ol> <li>Learn about the most important basic principles of Iraqi history and the most important tourist attractions in the field of specialization.</li> <li>Learn about the ancient eras that Iraq went through, the first peoples who inhabited Iraq, and the places where their remains are located.</li> <li>Learn about the civilizations that were established in Iraq, and determine their history, locations, kings, and the most important monuments they left behind.</li> <li>Learn about the foreign eras that ruled Iraq until the Islamic liberation.</li> <li>Learn about the tourist attractions of Iraq in detail and divided into: (Antiquities of the northern, central and southern regions)</li> </ol>				
		B. Skill goals	Conducting scientific field trips to see Iraq's tourist attractions. Writing various reports, research papers and scientific papers on Iraq's tourist attractions.				
		Teaching and learning methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Tourist trips</li> <li>Field reports</li> <li>Lecture reports</li> </ol>				
		Methods of	.Daily exams				
		Evaluation	.Ask some questions				

					.Giving homework		
			Ī		1.The scientific material is useful in		
					understanding the	course of even	ts.
					2. Ability to respond		
					3. Ability to manage	0	
				C- Affective goals	4.Developing the stu	-	0
				and values	variables to identif	•	•
					5. The ability to deep the most importan them.		
			-	Teaching and learning methods	Lectures, explanatio extracurricular train		
			-	2	trips		
				Evaluation	Direct questions, dai	• •	
6	t			methods	discussions, extra ac	uviues, semeste	er exams
	tructi eek	ure Hours	Required	Unit name		Learning	Evaluation
w	eek	nours	learning outcomes			method	method
1)		5	Understanding the lesson	The touristic importance of Iraq's antiquities, its different cities		Lecture and discussion style	Interrogation
2)	)	5	Understanding	Distinctive charac	cteristics of	Lecture and	Interrogation
			the lesson	Mesopotamia		discussion style	
3)		5	Understanding	The impact of the	environment on the	Lecture and	Interrogation
			the lesson	emergence and de	-	discussion	
					sopotamia and the	style	
				presentation of to			
				8	and indicators since		
		_	TT 1 4 1º	ancient times	· • • • • • •		<b>T</b> 4 4 •
4)		5	Understanding the lesson	and prehistoric er	nt Iraqi civilization	Lecture and discussion	Interrogation
			110 1055011		and mentioning all	style	
					uities according to	Style	
				the regions and fo			
					lages and antiquities		
				specific to that.	J 1		
5)		5	Understanding	Determine the rel		Lecture and	Interrogation
			the lesson	construction of th		discussion	_
				•	of the time period of	style	
				that era with its n	10st important		
		_	TT 1 / 10	discoveries	1 1 • 1 1•/ -		<b>T</b> ( )
		5	Understanding	• • •	oples who inhabited	Lecture and	Interrogation
6)			the lesson	0	phrates Valley, their	discussion	
6)					orms of their records	style	
6)			and distribution areas.		11 V 4 34	1	1
		5	Understanding			Lecture and	Interrogation
6) 7)	)	5	Understanding the lesson	The Sumerians: t		Lecture and discussion	Interrogation

			behind, their languages		
8)	5	Understanding the lesson	The Akkadians: their origin, location, roles, characteristics, rule, languages, and their relationship with the remaining monuments	Lecture and discussion style	Interrogation
9)	5	Understanding the lesson	Early Dynastic Ages, Age of States, Dynasties of Ladash, Omar, Uruk, Kish	Lecture and discussion style	Interrogation
10)	5	Understanding the lesson	The period of the Third Dynasty of Ur and the New Sumerian period with their most important monuments and cities	Lecture and discussion style	Interrogation
11)	5	Understanding the lesson	The era of Hammurabi, its effects, explanation of the obelisk, its locations in the regions, and its fall	Lecture and discussion style	Interrogation
12)	5	Understanding the lesson	An explanation of the Gutians and Kassites and their roles in influencing the Akkadian and early Babylonian periods.	Lecture and discussion style	Interrogation
13)	5	Understanding the lesson	The Assyrians, their origin, periods, areas of distribution, characteristics, monuments, the concept of divisions of their periods, their downfall	Lecture and discussion style	Interrogation
14)	5	Understanding the lesson	The Neo-Babylonian (Chaldean) era, their kings, their flight with the Jews, their works, their recommendations, their influence and their characteristics	Lecture and discussion style	Interrogatior
15)	5	Understanding the lesson	Review of the foreign eras that ruled Iraq until the Islamic liberation (Persian, Achaemenid, Macedonian, Seleucid)	Lecture and discussion style	Interrogation
16)	5	Understanding the lesson	The Parthian era, the Sassanian era until the liberation of Iraq during the reign of Caliph Omar in the Battle of al-Qadisiyah	Lecture and discussion style	Interrogatior
17)	5	Understanding the lesson	A detailed explanation of the antiquities of Iraq and their division according to the country's geographical regions, with a review of drawings, diagrams and indicators thereof.	Lecture and discussion style	Interrogatior
18)	5	Understanding the lesson	Antiquities of the northern region, Mosul, Assyrian sites, mosques, artifacts and important shrines (the Umayyad Revolutionary Mosque, the Prophet Yunus, the Prophet George	Lecture and discussion style	Interrogation
<b>19</b> )	5	Understanding the lesson	Erbil, the city, its monuments and civilizations - Samarra, the construction campaign and its prominent monuments, mosques and shrines, the lover's palace, the lover's	Lecture and discussion style	Interrogation

			palace, the caliph's palace		
20)	5	Understanding the lesson	Antiquities of the Central Region - Baghdad - Name, Building, Doors,	Lecture and discussion	Interrogation
			Entrances, Cultural Symbol	style	
21)	5	Understanding	Review and design of all the	Lecture and	Interrogation
		the lesson	monuments in the city of Baghdad,	discussion	
			including shrines and monuments,	style	
			and return each one to the era that		
			occupied it, with a display of		
			drawings.		
22)	5	Understanding	An explanation of the city of Akarkuf	Lecture and	Interrogation
		the lesson	and the cities as outskirts, and a	discussion	
			review of the antiquities of the central	style	
			regions between Baghdad, Kut, and		
			Babylon, whose antiquities and		
			landmarks extend to this day.		
23)	5	Understanding	The antiquities of the southern	Lecture and	Interrogation
		the lesson	region/Babylon, its gates, temples,	discussion	
			and the Hanging Cities of Ishtar, and	style	
			linking them to the current reality		
			with the development that occurred		
			to them		
24)	5	Understanding	Explaining the effects of Kufa and	Lecture and	Interrogation
		the lesson	Wasit, as well as the religious impact	discussion	
			of the specific sites and linking them	style	
			to religious tourism.		
25)	5	Understanding	Review of the ruins of Qasr al-	Lecture and	Interrogation
		the lesson	Ukhaydir, Uruk and Ur in the south,	discussion	
•	-		and al-Zafira in Nasiriyah	style	
26)	5	Understanding	Reviewing the process of linking the	Lecture and	Interrogation
		the lesson	spiritual religious impact of the	discussion	
			country's mosques in the center,	style	
			south, and north, considering them as		
			emirates or centers of communication		
27)	5	Understanding	between people in the past.	Lecture and	Interrogation
21)	5	the lesson	Basra, its monuments, landmarks, location.	discussion	Interrogation
		the lesson	location.	style	
28)	5	Understanding	Connecting Qatar with other	Lecture and	Interrogation
20)	5	the lesson	countries.	discussion	Interrogation
		the resson		style	
29)	5	Understanding	Its monuments, its buildings, its	Lecture and	Interrogation
		the lesson	mosques.	discussion	
				style	
30)	5	Understanding	Islamic construction and its scientific	Lecture and	Interrogation
)	-	the lesson	and religious role.	discussion	
	1				1

14. Infrastructure	
<b>Required textbooks -1</b>	Principles of tourist attractions
Main references (sources) -2	.Archaeology in Iraq book -1

	<ul> <li>2- A historical guide book about the sites of antiquities in Iraq</li> <li>3- The book Archaeology in Iraq: Its Origins and Development</li> </ul>
<b>3- Recommended books and</b> references (scientific journals, reports,)	The importance of antiquities and cultural heritage in Iraq and the effectiveness of legal procedures in protecting them
Electronic references, websites-4	/https://iraqhistory.org

#### **15.** Curriculum Development Plan

1. Providing academic support in organizing trips to explore Iraq's tourist attractions.

2. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

**3.** Providing information technology in the campus library.

4. Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

## **Course Description Form**

Course description:

This course description provides a brief overview of the subject of Tourism Geography, which is an introductory subject and an important introduction to the knowledge of the tourism geography of Iraq. It provides the first-year student in the Tourism Guidance branch with the necessary basic knowledge of geography in general and the geography of tourism in particular,

1.	<b>Educational institution</b>	Karbala Technica	l Institute				
2.	Scientific Department /	Tourism and Hote	el Technologies				
	Center						
3.	<b>Course Name/Code</b>	Tourism geograph					
4.	Available attendance	(Theoretical and practical lectures) / for the subject Tourism					
_	forms	geography Annual/First					
5.	semester/year						
6.	Number of study hours (total) - Number of units (total)	number of units 8					
7.	Course instructor	Janat Reda Muha	mmedAziz				
8.	Electronic class	https://classroom.google.com/c/NzIwMTg2Mzk1NTY1?cjc=hc6b6k2					
9.	Date of preparation of	2024/9/1					
	this description						
10.	Course objectives	General: Analysis of different tourist attractions suitable for tourism.					
		Identify the types of tourism related to the most important tourist markets.					
		Specific : Introdu as rivers, mountai	cing the student to geographical features such ins and plains.				
	Course outcomes	C. Cognitive objectives	<ol> <li>Understanding the relationship between people and place in the tourism context.</li> <li>Understand the basic concepts of tourism, types of tourism, and the geographical factors that affect tourism movement.</li> <li>Study tourist attractions across Iraq, analyze whether these places are attractive to tourists, and what factors make them unique.</li> </ol>				
	Learning and assessment methods	D. Skill goals	<ol> <li>Study different types of tourism such as cultural, eco-tourism, and adventure tourism, and study how geography affects these types.</li> <li>Study of the environmental, social and economic impacts of tourism on tourist areas.</li> <li>Writing various reports, research papers and scientific papers in the field of tourism</li> </ol>				

						geography.		
		Teac			and	1Scientific le		
				learning		2Discussion b		
				methods		3Field report	ts.andLecture r	eports
				Evaluatio	n	1Daily exams		
				methods	11	2Ask some qu	estions	
				memous		3Giving home		
						1. The scientific	material is use	ful in
						understandin	g the course of	events.
				C- Affecti		2. Ability to res	pond to emerge	encies.
				goals and		3. Ability to ma	nage and provi	de field
				80000 0000		guidance.		
					e e		tudents' abilitie les	s to analyze
				Teaching	and	Lectures, expla	nations, exercis	ses, classroom
				learning		and extracurric	0,	field
				methods		application, fie	-	
				Evaluation		Direct questions, daily and monthly exam		
				methods		discussions, ext	ra activities, se	mester exams.
12	Course str	ucture						
	week	Hours	Requ	ired	Unit name		Learning	Evaluation
			learning			method	method	
			outcomes					
	1)	4	Unde	rstanding	Introd	uction to	Presentation	interrogation
			the co	ourse	tourisn	n geography	and	
			mate	rial		relationship	discussion	
						her branches		
					0 0	raphy and		
-		-			science			
	2)	4		rstanding		portance of the	Presentation	interrogation
			the co		0 0	phical location	and	
			mate	rial	-	and the Arab	discussion	
					world and its impact on tourism.			
ŀ	3)	4	Undo	rstanding		rism. rmation factors	Presentation	interrogation
	5)	<b>-</b>	the co	0		eir impact on	and	inter i ogation
			mate		tourisn	-	discussion	
Ē	4)	4		rstanding		about the	Presentation	interrogation
	,		the co	0		s tourist	and	
			mate	rial	attract	ions in general.	discussion	
Ī	5)	4	Unde	rstanding	Evalua	te tourist	Presentation	interrogation
			the co		attract	ions in terms of	and	
			mate			nportance.	discussion	
ļ				4 1.	Tho im	nortanco of	Presentation	interrogation
-	6)	4		rstanding	The importance of		_	munogation
-	6)	4	Unde the co mate	ourse	terrain	-	and discussion	interrogation

7)	4	Understanding	And its relationship	Presentation	interrogation
		the course material	with tourist attractions such as mountains, plains and	and discussion	
0			plateaus	<b>D</b>	• • •
8)	4	Understanding the course material	Climate conditions in Iraq	Presentation and discussion	interrogatio
9)	4	Understanding the course material	Climate conditions	Presentation and discussion	interrogatio
10)	4	Understanding the course material	And the factors affecting it according to the geographical distribution areas in Iraq	Presentation and discussion	interrogation
11)	4	Understanding the course material	Climatic departments in Iraq	Presentation and discussion	interrogatio
12)	4	Understanding the study material	landforms, vegetation	Presentation and discussion	interrogatio
13)	4	Understanding the study material	,Climate elements: air Wind, rain	Presentation and discussion	interrogatio
14)	4	Understanding the study material	And its relationship to the tourist geographical areas in Iraq	Presentation and discussion	interrogatio
15)	4	Understanding the study material	Climate types: marine climate, desert climate.	Presentation and discussion	interrogatio
16)	4	Understanding the study material	Plains and plateaus climate	Presentation and discussion	interrogatio
17)	4	Understanding the study material	The nature and impact of climate on tourists.	Presentation and discussion	interrogatio
18)	4	Understanding the study material	Natural resources in tourist areas and their impact on the financial returns of tourism	Presentation and discussion	interrogatio
19)	4	Understanding the study material	Natural resources in tourist areas and their impact on the financial returns of tourism	Presentation and discussion	interrogatio

20)	4	Understanding	water resources	Presentation	interrogation
		the study		and	
		material		discussion	
21)	4	Understanding	Water resources:	Presentation	interrogation
		the study	groundwater, springs,	and	
		material	wells	discussion	
22)	4	Understanding	lakes and rivers	Presentation	interrogation
		the study		and	
		material		discussion	
23)	4	Understanding	Natural minerals and	Presentation	interrogation
		the study	natural plants	and	
		material	_	discussion	
24)	4	Understanding	Birds and wildlife in	Presentation	interrogation
		the study	tourist areas in Iraq	and	
		material	-	discussion	
25)	4	Understanding	Tourist motives and	Presentation	interrogation
		the study	desires	and	
		material		discussion	
26)	4	Understanding	Iraq's tourist regions	Presentation	interrogation
		the study	- the northern region	and	
		material		discussion	
27)	4	Understanding	Upper Euphrates and	Presentation	interrogation
ŕ		the study	Al-Jazeera region	and	0
		material	0	discussion	
28)	4	Understanding	Middle Euphrates	Presentation	interrogation
,		the study	region	and	8
		material		discussion	
29)	4	Understanding	Greater Baghdad	Presentation	interrogation
Í		the study	area	and	0
		material		discussion	
30)	4	Understanding	Southern region	Presentation	interrogation
		the study	- 8 -	and	
		material		discussion	

14. Infrastructure	
Required textbooks -1	Iraq's tourist geography
Main references (sources) -2	<ol> <li>The Geography of Iraq (Taha Al-Hashemi).</li> <li>The Geography of Iraq book (Abdullah Salem Al-Maliki).</li> <li>The book Archaeology in Iraq: Its Origins and Development</li> </ol>
<b>3- Recommended books and</b> references (scientific journals, reports,)	The physical, demographic and economic geography of Iraq: a study in regional geography.
Electronic references, -4 websites	

velopment Plan

Providing academic support in organizing trips to explore Iraq's touristic geography.
 Providing an appropriate classroom environment that enables teachers to diversify teaching

strategies.

3. Providing information technology in the campus library.

4. Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

## **Course description form:**

This course description provides a brief overview of the English Readings course, which aims to enhance English reading and comprehension skills through the study of a variety of texts in various fields, such as literature, science, and history. Emphasis is placed on

1	<b>Educational institution</b>	Karbala Technica	IInstitute				
2	Scientific Department / Center	Tourism and Hote	Tourism and Hotel Technologies				
3	Course Name/Code	<b>Readings in Englis</b>	Readings in English				
4	Available attendance forms	(Theoretical and p	ractical lectures) / for the subject Readings in English				
5	semester/year	Annual/First					
6	Number of study hours (total) - Number of units (total)	number of units 12					
7	Course Instructor	m.Zahraa Taher I					
8	e-class		google.com/c/NzI4OTAxNDcwNjIy?cjc=v5xzsh6				
9	Date of preparation of this description	2024/9/1					
1	Course objectives	General :Exercises to increase vocabulary and enhance analysis and interpretation skills.					
			g students how to have group discussions and				
			reports on texts they read.				
$\square$		· · · · · ·	1.Enhance listening skills: the ability to				
		E. Cognitiv e objectives ment F. Skill goals	understand main meanings and subtle details in audio texts.				
			2. Improve speaking skills: be able to express				
			thoughts and feelings clearly in different social situations.				
			3. Developing reading skills: Enhancing the ability to read different texts (articles, stories, etc.) and understand and analyze the content.				
1	Course outcomes Learning and assessment methods		<ol> <li>The ability to write organized and clear texts that express ideas accurately.</li> <li>Expand the student's vocabulary and learn new words in different contexts.</li> <li>Gain grammar skills and how to apply them</li> </ol>				
			<ul><li>correctly in writing and speaking.</li><li>4.Develop critical thinking skills by analyzing texts and interpreting meanings and ideas.</li></ul>				
		Teaching and learning methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Field reports</li> <li>Lecture reports</li> </ol>				
		Evaluation methods	<ol> <li>Daily exams</li> <li>Ask some questions</li> <li>Giving homework</li> </ol>				
		C- Affective	1. The scientific material is useful in understanding				
			14				

			goals and values	the	course of events.		
				2.Abi	lity to respond to emerge	encies.	
					eloping the student's abi erpret meanings.	lity to analy	yze texts and
			Teaching and learning methods	Lectu	ures, explanations, exercis curricular training, field		
			Evaluation methods		t questions, daily and mo ssions, extra activities, se	•	· ·
Cour	se struct	urel					
wee k	Hour s	Required learning	Name of unit or top	oic		Learnin g	Evaluation method
	5	outcomes	Theoretical materia	al	Practical material	method	
1)	6	to understand The lesson	a prospective Agent		C-Narration: Training For Tourism	throw Discussio n	Interrogation
2)	6	to understand The lesson	A. Conversation An Interview At ATLAS B. Vocabulary: some vocabulary used in th lesson.		D- Discussion: There are several questions that need to be answered	throw Discussio n	Interrogatio n
3)	6	to understand The lesson	E-Practical Exercises Progressive Substitut Drills As has different -2 meanings Word Study-3		F-ASSIGMENT Write a letter of application to ALAS Travel Agency	throw Discussio n	Interrogatio n
4)	6	to understand The lesson	A REGIONAL : MEETING OF ALAS A.CONVERSATION agency's strategy B.VOCABULARY		:C. NARRATION Growing cooperation among branches of tourism E-PRICTICE EXERCISES	throw Discussio n	Interrogation n
5)	6	to understand The lesson	D-DISCUSSION There are several questions that need to answered	o be	F.ASSIGNMENT Write a letter to a hotel making reservations for clients	throw Discussio n	Interrogation n
6)	6	to understand The lesson	THE AGENT'S ROL CONVERSATION: 7 Agents as Salesman B- Vocabulary		C.NARRATION Mr. Chem, an automobile dealer, emerged from a tourist agency	throw Discussio n	Interrogation n
7)	6	to understand The lesson	D. DISCUSSION E. PRACTICE EXERCISES		F.ASSIGNMENT Write a letter to an airline company asking about your commission.	throw Discussio n	Interrogation n
8)	6	to understand The lesson	TOURISM AND : GOVERNMENT A.CONVERSATION B- Vocabulary	I	C.NARRATION; Tourism stimulates industry	throw Discussio n	interrogatio n
9)	6	to understand	D. DISCUSSION E. PRACTICE		F.ASSIGNMENT: Many agencies send	throw	Interrogation n

		The lesson	EXERCISES	messages by telex to hotels	Discussio n	
10)	6	to understand The lesson	NINETH WEEK AND THAT ALLURES A.CONVERSATION B.VOCABULARY	C.NARRATION:Vacati on life in the West.	throw Discussio n	Interrogation n
11)	6	to understand The lesson	D.DISCUSSION E. PRACTICE EXERCISES	F. ASSIGNMENT Bring a few newspaper advertisements for tours to class. Explain which, in your opinion, is the most effective	throw Discussio n	Interrogation n
12)	6	to understand The lesson	SKIING IN SUMMER AND WINTER A. CONVERSATION: A Ski Spree B.VOCABULARY	C.NARRATION: Ski Resorts Some typical descriptions of advertising winter sports.	throw Discussio n	Interrogation n
13)	6	to understand The lesson	D.DISCUSSION E. PRACTICE EXERCISES	F.ASSIGNMENT A client, who was a member of a package skiing group, wrote that as soon as she entered home, she found that one of her new skis was badly	throw Discussio n	Interrogation n
14)	6	to understand The lesson	CRUISING IN THE CARIBBEAN A.CONVERSATION:Selli ng a Convention at Sea B.VOCABULARY	C.NARRATION: Choosing The Cruise For You	throw Discussio n	Interrogati n
15)	6	to understand The lesson	D.DISCUSSION E. PRACTICE EXERCISES	ASSIGNMENT You, as the agent, write a letter to a car rental company about an error they made. Be specific as to the type of error, giving names, dates and enclosures.	Deliverin g the discussio n	Interrogati n
16)	6	Understandin g the lesson	MODERN SAFARIS A.CONVERSATION:An Amazon Safari B.VOCABULARY	C.NARRATION: African Safaris The Main topic in this narration is about African safari	Questions And the answers	Interrogati n
17)	6	Understandin g the lesson	D.DISCUSSION E. PRACTICE EXERCISES	F.ASSIGNMENT ; You be the agent and answer a letter of inquiry about a tour to some area in your country.	Questions And the answers	Interrogati n
18)	6	Understandin g the lesson	HANDLING COMPLAINS A.CONVERSATION:An Amazon Safari B.VOCABULARY	C.NARRATION: Orienting Clients The Main topic in this narration is about Orienting Clients	Questions And the answers	interrogation n
19)	6	Understandin g the lesson	D.DISCUSSION E. PRACTICE	F.ASSIGNMENT: writing the agent's	Questions And the	Interrogati n

			EXERCISES	letter to the hotel mentioning some complaints	answers	
20)	6	Understandin	TOUR	C.NARRATION: To	Questions	Interrogatio
_0)	Ũ	g the lesson	ARRANGEMENTS	Improve Service	And the	n
		g ene resson	A. CONVERSATION:	The Main topic in this	answers	
			Into the past	narration is about	answers	
			<b>B.VOCABULARY</b>	Improving Service		
21)	6	Understandin		F. ASSIGNMENT	Questions	Interrogatio
		g the lesson		Writing a	And the	n
			D DIG CHICCLON	Congratulatory letter to	answers	
			D.DISCUSSION	The general manager of		
			E. PRACTICE EXERCISES	the Bayside Resort Hotel		
22)	6	Understandin	EAERCISES	C.NARRATION:	Questions	Interrogatio
<i>44</i> )	U			Tourist Guides	And the	n
		g the lesson		The Main topic in this		
			ON TOUR	narration is about A	answers	
			A.CONVERSATION	tourist guide		
			<b>B.VOCABULARY</b>	qualifications		
23)	6	Understandin	D.DISCUSSION		Questions	Interrogatio
		g the lesson	E. PRACTICE	<b>F.ASSIGNMENT:</b>	And the	n
		-	EXERCISES	Writing a letter of	answers	
				Compensation		
24)	6	Understandin		<b>C.NARRATION:</b> The	Questions	Interrogatio
		g the lesson	The curtains are open	<b>Bamboo Curtain Parts</b>	And the	n
			A.CONVERSATION		answers	
25)	6	Understandin	The Iron Curtain Rises	The Main topic in this	Questions	Interrogatio
		g the lesson	B.VOCABULARY	narration is about	And the	n
				Curtain Parts	answers	
26)	6	Understandin	D.DISCUSSION		Questions	Interrogatio
		g the lesson	E. PRACTICE	:F. ASSIGNMENT	And the	n
			EXERCISES	Writing An Inquiry	answers	
				letter asking about		
27)	6	Understandin		the arrangement for a	Questions	Interrogatio
		g the lesson		trip to China	And the	n
			Second term Exam		answers	
28)	6			CNADDATION E :	Questions	Interrogatio
			Fastival Dashagan	C.NARRATION: Fairs, Festivals and Festivities	And the	n
			Festival Packages A. CONVERSATION:	The Main topic in this	answers	
			Festivals, Fiords, and	narration is about		
			Highland flying	Seasonal Celebrations		
			B.VOCABULARY			
29)	6	Understandin	D. DISCUSSION		Questions	Interrogatio
)	-	g the lesson	E. PRACTICE	F.ASSIGNMENT:Plan	And the	n
		g ene resson	EXERCISES	a window display for a	answers	
				festival in your country		
30)	6	Understandin		:C.NARRATION	Questions	Interrogatio
		g the lesson		ALAS TRAVEL	And the	n
	1		~	BUREAU The Main	answers	
	1		Special Events	topic in this narration is		
			A.CONVERSATION:An ALAS Trainee	about writing a letter Inquiring about		

14. Infrastructure	
Required textbooks -1	Special English for Tourism
Main references (sources) -2	
<b>3-</b> Recommended books and references (scientific journals, reports,)	<ol> <li>English grammar books.</li> <li>Robin Walker and Keith Harding. Oxford English for Careers:Tourism.</li> <li>Oxford University Press</li> </ol>
Electronic references, -4 websites	
15.Curriculum Development Pl	an

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

3. Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

**Course description form:** 

This course description provides a brief overview of the English Correspondence course, which aims to enhance English writing and communication skills in formal and informal correspondence contexts. The course covers how to write emails, formal letters, personal

	correspondence contexts. The course covers now to write emans, formal fetters, personal							
1	Educational institution							
2	Scientific Department / Center	Tourism and Hotel T	Tourism and Hotel Technologies					
3	Course Name/Code	English corresponder	nce					
4	Available attendance	(Theoretical and practical lectures) / for the subject English						
	forms	correspondence						
	semester/year	Annual/First						
	Number of study hours(total)- Number of units (total)	number of units 6						
	<b>Course Instructor</b>	Ghaith Saadi Muhan						
_	Electronic class		om/c/NzI4OTExOTM4MzM4?cjc=oqxvdy4					
9	<b>A A</b>	2024/9/1						
	this description	<u> </u>						
1	Course objectives	•	o provide students with the basics of English					
		correspondence in ge						
		Specific objective: To familiarize the student with and develop his						
		ability to conduct correspondence within his specialization, especially						
		in tourist library wor						
		A.Cognitive objectives	<ol> <li>Training in the appropriate writing style for each type of correspondence, with an emphasis on correct linguistic style and clarity of expression.</li> <li>Effective communication in professional or academic settings.</li> <li>Mastering English grammar rules related to grammatical order, use of punctuation, and checking the accuracy of content.</li> </ol>					
1	Course outcomes Learning and assessment methods	B. Goals Skill	<ol> <li>The ability to write organized and clear texts that express ideas accurately.</li> <li>Expand the student's vocabulary and learn new words in different contexts.</li> <li>Study specific situations that require written communication skills, such as making requests, answering inquiries, and giving instructions or advice.</li> </ol>					
		Teaching and learning methods Evaluation methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Field reports</li> <li>Lecture reports</li> <li>Daily exams</li> </ol>					

			<ol> <li>Ask some questions</li> <li>Giving homework</li> </ol>
		C- Affective goals and values	<ol> <li>The scientific material is useful in understanding the course of events.</li> <li>Ability to respond to emergencies.</li> <li>Developing the student's ability to analyze texts and interpret meanings.</li> </ol>
		Teaching and learning methods	Lectures, explanations, exercises, classroom and extracurricular training, field application, field trips
		Evaluation methods	Direct questions, daily and monthly exams, discussions, extra activities, semester exams.

#### **Course structure** Evaluation week Hour Required Name of unit or topic Learning learning method method S outcomes **Theoretical material Practical material** 3 Understandin Deliverin interrogatio 1) **C-Narration:** Training g the lesson g the n For Tourism discussion a prospective Agent 2) 3 Understandin **D-Discussion: There** Deliverin interrogatio g the lesson A. Conversation An are several questions g the n **Interview At ATLAS** that need to be discussion **B.** Vocabulary: some answered vocabulary used in this lesson. **E-Practical Exercises** 3) 3 Understandin Deliverin interrogatio **Progressive Substitute -1 F-ASSIGMENT** g the lesson g the n Drills Write a letter of discussion As has different -2 application to ALAS meanings **Travel Agency** Word Study-3 3 **4**) Understandin :C. NARRATION Deliverin interrogatio g the lesson A REGIONAL : Growing cooperation g the n **MEETING OF ALAS** among branches of discussion **A.CONVERSATION: The** tourism agency's strategy **E-PRICTICE B.VOCABULARY EXERCISES D-DISCUSSION** 3 Deliverin 5) Understandin interrogatio g the There are several **F.ASSIGNMENT Write** g the lesson n questions that need to be discussion a letter to a hotel answered making reservations for clients 3 Deliverin 6) Understandin **C.NARRATION** interrogatio g the lesson THE AGENT'S ROLE A Mr. Chem, an g the n **CONVERSATION: The** automobile dealer, discussion Agents as Salesman emerged from a tourist **B-**Vocabulary agency 3 **D. DISCUSSION** 7) Understandin Deliverin interrogatio **E. PRACTICE F.ASSIGNMENT Write** n g the lesson g the EXERCISES a letter to an airline discussion company asking about your commission. 8) 3 Understandin **TOURISM AND : C.NARRATION:** Deliverin interrogatio

		g the lesson	GOVERNMENT A.CONVERSATION	Tourism stimulates industry	g the discussion	n
			B- Vocabulary	muustry	uiscussion	
9)	3	Understandin	D. DISCUSSION	F.ASSIGNMENT:	Deliverin	interrogatio
<i>,</i>		g the lesson	E. PRACTICE	Many agencies send	g the	n
		5	EXERCISES	messages by telex to hotels	discussion	
10)	3	Understandin	NINETH WEEK	C.NARRATION:Vacati	Deliverin	interrogatio
		g the lesson	AND THAT ALLURES	on life in the West.	g the	n
			A.CONVERSATION B.VOCABULARY		discussion	
11)	3	Understandin		F. ASSIGNMENT	Deliverin	interrogatio
		g the lesson		Bring a few	g the	n
			DDISCUSSION	newspaper	discussion	
			D.DISCUSSION E. PRACTICE	advertisements for tours to class. Explain		
			EXERCISES	which, in your opinion,		
			LALKCISLS	is the most effective		
12)	3	Understandin		C.NARRATION: Ski	Deliverin	interrogatio
,	-	g the lesson	SKIING IN SUMMER	Resorts	g the	n
		g	AND WINTER	Some typical	discussion	
			A. CONVERSATION: A	descriptions of		
			Ski Spree	advertising winter		
12)	3	The desired are disc	<b>B.VOCABULARY</b>	sports. F.ASSIGNMENT A	Dulturin	
13)	3	Understandin		client, who was a	Deliverin	interrogation
		g the lesson		member of a package	g the	11
			D.DISCUSSION	skiing group, wrote that	discussion	
			E. PRACTICE	as soon as she entered		
			EXERCISES	home, she found that		
				one of her new skis was badly		
14)	3	Understandin	CRUISING IN THE		Deliverin	interrogatio
		g the lesson	CARIBBEAN	C.NARRATION:	g the	n
			A.CONVERSATION:Selli	Choosing The Cruise	discussion	
			ng a Convention at Sea B.VOCABULARY	For You		
15)	3	Understandin		ASSIGNMENT	Deliverin	interrogatio
		g the lesson	D DIGGUGGION	You, as the agent,	g the	n
			D.DISCUSSION E. PRACTICE	write a letter to a car	discussion	
			EXERCISES	rental company about an error they made. Be		
			EAERCISES	specific as to the type of		
				error, giving names,		
				dates and enclosures.		
16)	3	Understandin		C.NARRATION:	Questions	interrogatio
		g the lesson	MODERN SAFARIS	African Safaris	And the	n
			A.CONVERSATION:An	The Main topic in this	answers	
			Amazon Safari	narration is about		
17)	3	Understandin	B.VOCABULARY	African safari F.ASSIGNMENT ; You	Questions	interrogatio
11)	5		D.DISCUSSION	be the agent and answer	And the	n
		g the lesson	E. PRACTICE	a letter of inquiry about		
			EXERCISES	a tour to some area in	answers	
				your country.		
18)	3	Understandin	HANDLING	C.NARRATION:	Questions	interrogatio
		g the lesson	COMPLAINS	<b>Orienting Clients</b>	And the	n
			A.CONVERSATION:An	The Main topic in this	1	

			Amazon Safari B.VOCABULARY	narration is about Orienting Clients	answers	
19)	3	Understandin	D.DISCUSSION	F.ASSIGNMENT:	Questions	interrogatio
		g the lesson	E. PRACTICE	writing the agent's	And the	n
			EXERCISES	letter to the hotel	answers	
				mentioning some		
20)	3	Understandin	TOUR	complaints C.NARRATION: To	Questions	interrogatio
20)	5		ARRANGEMENTS	Improve Service	And the	n
		g the lesson	A. CONVERSATION:	The Main topic in this		n
			Into the past	narration is about	answers	
			<b>B.VOCABULARY</b>	Improving Service		
21)	3	Understandin		F. ASSIGNMENT	Questions	interrogati
		g the lesson		Writing a	And the	n
		0		Congratulatory letter to	answers	
			D.DISCUSSION	The general manager of		
			E. PRACTICE	the Bayside Resort		
•••	-		EXERCISES	Hotel		• • •
22)	3	Understandin		C.NARRATION:	Questions	interrogatio
		g the lesson		Tourist Guides	And the	n
			ON TOUR	The Main topic in this narration is about A	answers	
			A.CONVERSATION	tourist guide		
			B.VOCABULARY	qualifications		
23)	3	Understandin	D.DISCUSSION	1	Questions	interrogation
,		g the lesson	E. PRACTICE	F.ASSIGNMENT:Writi	And the	n
		8	EXERCISES	ng a letter of	answers	
				Compensation	answers	
24)	3	Understandin		C.NARRATION: The	Questions	interrogatio
		g the lesson	The curtains are open	<b>Bamboo Curtain Parts</b>	And the	n
			A.CONVERSATION		answers	
25)	3	Understandin	The Iron Curtain Rises	The Main topic in this	Questions	interrogatio
		g the lesson	B.VOCABULARY	narration is about	And the	n
			<b>D</b> . V O CHIDOLINKI	Curtain Parts	answers	
26)	3	Understandin	D.DISCUSSION		Questions	interrogatio
<i>,</i>		g the lesson	E. PRACTICE	:F. ASSIGNMENT	And the	n
		g ene resson	EXERCISES	Writing An Inquiry	answers	
				letter asking about		
27)	3	Understandin		the arrangement for a	Questions	interrogatio
		g the lesson		trip to China	And the	n
			Second term Exam		answers	
28)	3				Questions	interrogatio
				C.NARRATION: Fairs,	And the	n
			Festival Packages A. CONVERSATION:	Festivals and Festivities	answers	
				The Main topic in this		
			Festivals, Fiords, and Highland flying	narration is about Seasonal Celebrations		
			B.VOCABULARY	Seasonal Celebrations		
29)	3	Understandin	D. DISCUSSION		Questions	interrogatio
/	-	g the lesson	E. PRACTICE	F.ASSIGNMENT:Plan	And the	n
		5 110 10300	EXERCISES	a window display for a	answers	
				festival in your country	answers	
30)	3	Understandin	Special Events	:C.NARRATION	Questions	interrogati
		g the lesson	A.CONVERSATION:An	ALAS TRAVEL	And the	n
		6	ALAS Trainee	<b>BUREAU</b> The Main	answers	
			<b>B.VOCABULARY</b>	topic in this narration is		1

	about writing a letter	
	Inquiring about	
	"Jubilee" trip to Rome	
		Inquiring about

14. Infrastructure	
Required textbooks -1	<ol> <li>Commercial Correspondence in Arabic and English.</li> <li>Textbook: Concise Business Terms in Arabic and English.</li> </ol>
Main references (sources) -2	1. English grammar books.
<b>3-</b> Recommended books and references (scientific journals, reports,)	
Electronic references, -4 websites	

#### **15.** Curriculum Development Plan

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

**3.** Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

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			verview of the subject of public relations, nization and its publics with the goal of			
1.	Educational institution	Karbala Technica	Institute			
2.	Scientific Department / Center	Tourism and Hotel Technologies				
3.	Course Name/Code	Public Relations				
4.	Available attendance forms		oractical lectures) / for the subject Public			
_		Relations				
5.	semester/year	Annual/First				
6.	Number of study hours (total) / Number of units (total)	number of units 6				
7.	<b>Course Instructor</b>	M.D.Muhammad				
8.	Electronic class		gle.com/c/MTcxNTM0OTQ3Mzk2?cjc=zbv6qib			
9.	Date of preparation of this description	2024/9/1				
10.	Course objectives	General: Introducing the student to the concepts and scientific foundations of the public relations function that contribute to formulating the organization's policies, plans and programs in a manner consistent with its direction and the demands of the general public or the organization's special audiences. Special: Enabling the student to understand the concept, objectives and uses of public relations in the field of administrative work and tourism and hotel work and providing him with the skills required in this field.				
11.	Course outcomes Learning and assessment	A.Cognitive objectives	<ol> <li>Public relations works to clearly convey important messages between the organization and its guests, contributing to improved mutual understanding between the two parties.</li> <li>Disseminate accurate and informed information about the brand or organization.</li> <li>Ensuring that the information reaching the public is accurate, reliable, and timely.</li> </ol>			
	methods	B.Skill goals	<ol> <li>Develop sustainable relationships with diverse audiences through continuous and effective communication.</li> <li>Directing audiences toward certain ideas and behaviors through thoughtful and targeted messages.</li> </ol>			
		Teaching and learning methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Field reports</li> <li>Lecture reports</li> </ol>			

				meth C- Af goals value Teac learn meth	ffective and es hing and ing ods uation	understa 2. Ability to 3. Developing analyze t Lectures, ex and extracu application, Direct quest	e questions <u>oomework</u> htific material is u nding the course o respond to emer ng the student's a exts and interpre planations, exerc rricular training,	of events. gencies. bility to t meanings. ises, classroom , field
	Course structure			NT	•, _, _•	× · ·		
13.	week	Hours	Learning outcomes Required		Name of unit or topic		Learning method	Evaluation method
	1)	3	Understanding the lesson		Public Relations - Its Concept and Origins		Listening and asking questions	interrogation
	2)	3	Understanding the lesson Understanding the lesson		development, concepts synonymous with public relations and its techniques, concepts related to social interaction, concepts related to public relations techniques. nderstanding Reasons for the		Listening and asking questions	interrogation
	3)	3					Listening and interroy asking questions	interrogation
	4)	3	Understan the lesson	ding	Internal organization of public relations departments.		Listening and asking questions	interrogation
	5)	3	Understanding the lesson		Centralization and decentralization In neglecting public relations		Listening and asking questions	interrogation
	6)	3	Understan the lesson	ding	Public rela workers	tions	Listening and asking questions	interrogation
	7)	3	Understan the lesson	ding	Understan lesson	ding the	Listening and asking	interrogation

				questions	
8)	3	Understanding the lesson	Organizational Public Relations Specialist, Public Relations Specialist, Public Relations Manager	Listening and asking questions	interrogation
9)	3	Understanding the lesson	Scope of work of relations with the organization	Listening and asking questions	interrogation
10)	the lesson audiences and genera administrators - concept of audience -		audiences and general administrators -	Listening and asking questions	interrogation
11)	3	Understanding the lesson	The concept of public opinion - types of public opinion	Listening and asking questions	interrogation
12)	3	Understanding the lesson	The role of public relations in shaping public opinion.	Listening and asking questions	interrogation
13)	3	Understanding the lesson	Methods of measuring public opinion Methods of measuring public opinion	Listening and asking questions	interrogation
14)			Planning in the field of public relations.	Listening and asking questions	interrogation
15)	3	Understanding the lesson	Public relations and its means of communication with the masses	Listening and asking questions	interrogation
16)	3 Understanding the lesson		The concept of communication and elements of the communication process.	Listening and asking questions	interrogation
17)	3	Understanding the lesson	:Media classification Formal method 2- Qualitative method	Listening and asking questions	interrogation
18)	3	Understanding the lesson	Types of communication media in the field of public relations	Listening and asking questions	interrogation
<b>19</b> )	3	Understanding the lesson	Public relations programs with the organization's audiences.	Listening and asking questions	interrogation
20)	3	Understanding	Public relations with	Listening and	interrogation

		the lesson	employees (internal audience)	asking questions	
21)	3	Understanding the lesson	Public relations with consumers	Listening and asking questions	interrogation
22)	3	Understanding the lesson	Public relations with shareholders	Listening and asking questions	interrogatior
23)	3	Understanding the lesson	Public relations with suppliers Public relations with the local community.	Listening and asking questions	interrogation
24)	3	Understanding the lesson	Public relations with educational and pedagogical institutions.	Listening and asking questions	interrogatior
25)	3	Understanding the lesson	Public relations with internal security.	Listening and asking questions	interrogation
26)	3	Understanding the lesson	Public relations in diplomatic bodies	Listening and asking questions	interrogation
27)	3	Understanding the lesson	Public relations in tourism bodies.	Listening and asking questions	interrogation
28)	3		Public relations in judicial institutions.	Listening and asking questions	interrogation
29)	3	Understanding the lesson	Public relations in health institutions.	Listening and asking questions	interrogation
30)	3	Understanding the lesson	Public relations .activities calendar	Listening and asking questions	interrogation

14. Infrastructure	
<b>Required textbooks -1</b>	Public Relations
Main references -2 (sources)	1Public Relations Book Relations Book for Tourism Public -2
3- Books and references that Recommended (scientific journals, reports,)	<b>1-</b> Advertising, public relations and marketing in blogs.
Electronic -4	1- <u>https://l.facebook.com/l.php?u=https%3A%2F%2Fdrive.google.com%2Ff</u>

ile%2Fd%2F

2- https://web.facebook.com/groups/mokhtari.abdnacer/permalink/298

### **15.**Curriculum Development Plan

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

This course description provides a summary of the Computer Applications course. Which includes developing basic and advanced skills in using computer programs to achieve high efficiency in various fields.

1		Varbal T 1					
1.	Educational institution	Karbala Techni					
2.	Scientific Department / Center	I ourism and H	otel Technologies				
3.	Course Name/Code	computer applications (Theoretical and practical leatures) / for the subject, computer					
4.	Available attendance forms	(Theoretical and practical lectures) / for the subject computer applications					
5.	semester/year	Annual/First					
6.	Number of study hours (total) - Number of units (total)	2 Number of units Nazir Mahdi Fadab Mahdi					
7.	Course instructor	Nazir Mahdi Fadab Mahdi					
8.	Electronic class	https://classroom	.google.com/c/MTcyMTc4NjM1MzA0?cjc=edvuhoz				
9.	Date of preparation of this description	2024/9/1					
10.	Course objectives	General objective: To familiarize the student with the technical aspects of how to use computers in the touri office. Specific objective: To enable the student to acquire computer skills and use its applications in tourist offi- and tourism companies, using Internet principles in t tourism field.					
		A.Cognitive objectives	<ol> <li>Learn the technical aspects of how to use computers in the tourist office.</li> <li>Learn about computer components, hardware and software.</li> <li>Learn about the most commonly used programs in tourism companies.</li> </ol>				
11.	Course outcomes And methods of Why and evaluation	B.Skill goals	<ol> <li>Learn to type quickly and accurately using software such as a word processor (e.g., Microsoft Word).</li> <li>Learn how to search the Internet effectively, use email, and upload and download files.</li> </ol>				
		Teaching and learning methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Field reports</li> <li>Lecture reports</li> </ol>				
		Evaluation methods	<ol> <li>Daily exams</li> <li>Ask some questions</li> <li>Giving homework</li> </ol>				
		Affective	1. The scientific material is useful in				

	goals and values			<ul> <li>understanding the course of events.</li> <li>2. Ability to respond to emergencies.</li> <li>3. Developing the student's ability to analyze texts and interpret meanings.</li> </ul>			
	and met		Teaching and learning methods Evaluation	eaching Lectures, explanations, exercised learning and extracurricular training application, field trips			
12.	Course	structure		methods	discussions, extra ac		
3.	learning		Required learning outcome	-		Learning method	Evaluatio n method
	1)	1	Cognitiv		Computer components Hardware and software components of the computer, types of computers, computer components.		interroga tion
	2)	1	Cognitiv	component types of co			interroga tion
	3)	1	Cognitiv		window, operating sktop components.	Listening and asking questions	interroga tion
	4)	1	,Cognitiv Skills		pplication of the ecture on computers.	Listening and asking questions	interroga tion
	5)	1	Cognitiv skill		th windows, g and maximizing the	Listening and asking questions	interroga tion
	6)	1	Cognitiv skill	· ·	pplication of the ecture on computers.	Listening and asking questions	interroga tion
	7)	1	Cognitiv skill	most impo Windows,	d files, learn about the rtant components of such as the Recycle mputer, and more.	Listening and asking questions	interroga tion
	8)	1	Cognitiv And skill		pplication of the neoretical lecture.	Listening and asking questions	interroga tion
	9)	1	Cognitiv		programs (Notepad, phics Creation)	Listening and asking questions	interroga tion
	10)	1	Cognitiv And skill		pplication of the neoretical lecture.	Listening and asking questions	interroga tion
	11)	1	Cognitiv	e Screen con	nponents	Listening and asking questions	interroga tion
	12)	1	Cognitiv	e Practical a	pplication of the	Listening	interroga

		And skills	previous theoretical lecture.	and asking questions	tion
13)	1	Cognitive And skills	Computer ethics, installing antivirus software.	Listening and asking questions	interroga tion
14)	1	Cognitive, skill	Computer security and software licensing.	Listening and asking questions	interroga tion
15)	1	Cognitive, skill	Word processor (Word program), running the program, program features	Listening and asking questions	interroga tion
16)	1	Cognitive, skill	Practical application of the previous theoretical lecture.	Listening and asking questions	interroga tion
17)	1	Cognitive, skill	Change language, program interface, create document, write text, save text	Listening and asking questions	interroga tion
18)	1	Cognitive, skill	Practical application of the previous theoretical lecture.	Listening and asking questions	interroga tion
<b>19</b> )	1	Cognitive, skill	File, Home, References, and Toolbar tabs	Listening and asking questions	interrog tion
20)	1	Cognitive, skill	Practical application of the previous theoretical lecture.	Listening and asking questions	interrog tion
21)	1	Cognitive, skill	Insert tab and tab tool groups	Listening and asking questions	interrog tion
22)	1	Cognitive, skill	Practical application of the previous theoretical lecture.	Listening and asking questions	interrog tion
23)	1	Cognitive, skill	Page Layout Tab, References, and Tab Tool Sets	Listening and asking questions	interrog tion
24)	1	Cognitive, skill	Practical application of the previous theoretical lecture.	Listening and asking questions	interrog tion
25)	1	Cognitive, skill	Review, Correspondence, and Groups tabs	Listening and asking questions	interrog tion
26)	1	Cognitive, skill	Practical application of the previous theoretical lecture.	Listening and asking questions	interrog tion
27)	1	Cognitive, skill	Internet, the concept of networks and their types, the concept of the Internet, its operation	Listening and asking questions	interrog tion
28)	1	Cognitive, skill	Description of the main screen and its components, how to connect to the World Wide Web	Listening and asking questions	interrog tion
29)	1	Cognitive, skill	Benefit from search engines to find and access information	Listening and asking	interroga tion

				questions	
30)	1	Cognitive, skill	Practical application of previous theoretical lectures.	Listening and asking questions	interroga tion

14. Infrastructure	
Required textbooks -1	<ol> <li>Ziad, Muhammad Aboud and others, (2016), Computer Basics and its Office Applications (Part Three), 1st ed. Ministry of Higher Education and Scientific Research.</li> <li>Artificial Intelligence, Research and Information Center, 2021.</li> </ol>
Main references -2 (sources)	1. Abdullah Abdul Aziz's book, Introduction to Computers and the Internet. 2021.
3- Recommended books and references It includes (scientific journals, reports,)	
Electronic references, -4 websites	<ul> <li>1Specialized websites</li> <li>2- <u>https://www.uobabylon.edu.iq/eprints/publication 3 1454 6032.</u> <u>pdf</u></li> <li>3- <u>https://sa-uc.edu.iq/uploads/curriculum/1656848217.pdf</u>.</li> </ul>

### **15.**Curriculum Development Plan

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

This course description provides a brief overview of the Human Rights and Democracy course, which aims to define and clarify the basic concepts related to human rights, as well as to enable individuals to understand these rights and promote respect for them.

		·				
1.	Educational institution	Karbala Techni				
2.	Scientific Department / Center	Tourism and H	otel Technologies			
3.	Course Name/Code	human rightsand democracy				
4.	Available attendance forms	(Theoretical and practical lectures) / for the subject human rights				
5.	semester/year	Annual/First				
6.	Number of study hours (total) - Number of units (total)	2 Number of un	its			
7.	Course Instructor		ein Musa Muhammad			
8.	Electronic class		.google.com/c/NzI4OTA1MjM4MDY4?cjc=qesclz2			
9.	Date of preparation of this description	2024/9/1				
10.	Course objectives	course: To fan public freedon course: To fan legal guarante	tive of the course: General objective of the niliarize the student with the nature of ns and their types. Specific objective of the niliarize the student with the most important es for the concept of public freedoms, in plaining the forms of democratic systems.			
		A.Cognitive objectives	<ol> <li>Raising public awareness about human rights and the importance of respecting them in various societies.</li> <li>Explain the basic rights that every individual should enjoy, such as the right to life, liberty, security, and equality before the law.</li> </ol>			
11.	Course outcomes Learning and assessment methods	B.Skill goals	<ol> <li>Explain the basic rights that every individual should enjoy, such as the right to life, liberty, security, and equality before the law.</li> <li>Providing individuals with knowledge about international agreements and legal standards that guarantee human rights, such as the Universal Declaration of Human Rights.</li> </ol>			
		Teaching and learning methods	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>Field reports</li> <li>Lecture reports</li> </ol>			
		Evaluation methods	<ol> <li>Daily exams</li> <li>Ask some questions</li> </ol>			

			Affective goals and values Teaching and lear methods Evaluati methods	d g ning on	<ol> <li>Giving homework</li> <li>The scientific material understanding the cou</li> <li>Ability to respond to e</li> <li>Developing the studen analyze texts and inter</li> <li>Lectures, explanations, e</li> <li>classroom and extracurr</li> <li>field application, field tri</li> <li>Direct questions, daily an</li> <li>discussions, extra activitie</li> <li>exams.</li> </ol>	arse of eve emergencie t's ability <u>opret mean</u> xercises, icular train ps nd monthl	nts. es. to nings. ining, y exams,
<u>1</u> 13.	2 Course stru Week	cture Hours	Required	Nam	e of unit or topic	Learnin	Evaluat
			learning outcomes			g method	ion method
	1)	2	Understandi ng the lesson	Hum objec	an rights, definition, tives	a lecture	interrog ation
	2)	2	Understandi ng the lesson	Theiı Histo	Roots of Human Rights and r Development in Human ory: Human Rights in ent and Medieval Times	Listenin g and asking questio ns	interrog ation
	3)	2	Understandi ng the lesson	civiliz	an rights in ancient zations, especially the zation of Mesopotamia	a lecture	interrog ation
	4)	2	Understandi ng the lesson	Hum	an rights in divine laws a focus on human rights in	a lecture	interrog ation
	5)	2	Understandi ng the lesson	Hum Ages: Docti Theo Corp Decla Cons Docu Revo Revo	an Rights in the Middle : Human Rights in rines, Schools, and Political ries, Human Rights in orations and Their arations, Revolutions, and titutions (English ments, the American lution, the French lution, the Russian lution)(	Listenin g and asking questio ns	interrog ation
	6)	2	Understandi ng the lesson	Hum Conte Histo Reco since	an Rights in emporary and Modern ory: International gnition of Human Rights World War I and the ue of Nations(	Listenin g and asking questio ns	interrog ation
	7)	2	Cognitive,		ue of Nations( onal recognition of human	Listenin	

		skill	rights: European Convention on Human Rights 1950, American Convention on Human Rights 1969, African Charter on Human Rights 1981, Arab Charter on Human Rights	g and asking questio ns	ation
8)	2	Cognitive And skills	NGOs and human rights (ICRC, Amnesty International, Human Rights Watch)	Listenin g and asking questio ns	interrog ation
9)	2	Understandi ng the lesson	National human rights organizations	a lecture	interrog ation
10)	2	Understandi ng the lesson	Human Rights in Iraqi Constitutions: Between Theory and Reality	a lecture	interrog ation
11)	2	Understandi ng the lesson	The relationship between human rights and public freedoms 1- In the Universal Declaration of Human Rights	a lecture	interrog ation
12)	2	Understandi ng the lesson	2- In regional charters and national constitutions	a lecture	interros ation
13)	2	Understandi ng the lesson	Essential human rights and collective human rights	a lecture	interrog ation
14)	2	Understandi ng the lesson	Economic, social and cultural human rights and civil and political human rights	Listenin g and asking questio ns	interrog ation
15)	2	Understandi ng the lesson	Modern human rights: the facts in development, the right to a clean environment, the right to solidarity, the right to religion	Listenin g and asking questio ns	interrog ation
16)	2	Understandi ng the lesson	Guarantees of respect for and protection of human rights at the national level, guarantees in the constitution and laws, guarantees in the principle of the rule of law	a lecture	interro ation
17)	2	Understandi ng the lesson	Guarantees of constitutional oversight, guarantees of freedom of the press and public opinion, the role of non- governmental organizations in respecting and protecting human rights	Listenin g and asking questio ns	interrog ation
18)	2	Understandi ng the lesson	Guarantees, respect and protection of human rights at the international level:	Listenin g and asking	interro ation

			The role of the United Nations and its specialized agencies in providing guarantees	questio ns	
19)	2	Understandi ng the lesson	The role of regional organizations (the Arab League, the European Union, the African Union, the Organization of American States, and the ASEAN Organization) The role of international,	Listenin g and asking questio ns	interrog ation
			regional, and non-governmental organizations and public opinion in respecting and protecting human rights.		
20)	2	Understandi ng the lesson	The general theory of freedoms: the origin of rights and freedoms, the project's position on declared rights and freedoms, the use of the term public freedoms.	Listenin g and asking questio ns	interrog ation
21)	2	Understandi ng the lesson	The functional nature of the concept of public liberties: philosophical considerations of functional rights, structural considerations of positive rights, structural considerations of positive rights, economic considerations and public liberties	Listenin g and asking questio ns	interrog ation
22)	2	Understandi ng the lesson	The legal basis of the rule of law	Ask questio ns	interrog ation
23)	2	Understandi ng the lesson	The legal basis of the rule of law	a lecture	interrog ation
24)	2	Understandi ng the lesson	Regulation of public freedoms by public authorities	a lecture	interrog ation
25)	2	Understandi ng the lesson	litigation or non-judicial grievance	a lecture	interrog ation
26)	2	Understandi ng the lesson	Judicial appeal, determining the state's responsibility for its legitimate actions	a lecture	interrog ation
27)	2	Understandi ng the lesson	The impact of the duality of the judiciary on public freedoms Public freedoms under administrative jurisprudence	a lecture	interrog ation
28)	2	Understandi ng the lesson	Equality: The historical development of the concept of equality	And ask questio ns	interrog ation
29)	2	Understandi ng the lesson	Modern development of the idea of equality	a lecture	interroş ation

30)		Gender equality is equality between individuals according	a lecture	interrog
	ng the lesson	to their beliefs and race.	iceture	ation

14. Infrastructure	
Required textbooks -1	human rights
Main references (sources) -2	<ul><li>1.D.Abdelkrim Bouchikhi, Human Rights: Concepts and Issues.</li><li>2. Dr.Mohammed Nour Farhat, Human Rights: Theoretical Foundations and Practical Applications.</li></ul>
<b>3- Recommended books and references (scientific journals, reports,)</b>	1. Dr. Maher Sabry Kazim, Human Rights, Democracy and Public Freedom.
Electronic references, -4 websites	Specialized websites. And the United Nations website.

#### **15.** Curriculum Development Plan

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

This course description provides a brief overview of an English language course that aims to develop students' skills in using the English language effectively in various fields. The course typically includes a set of units that focus on core skills.

1.	Educational institution	Karbala Tech	nical Institute			
2.	Scientific Department Center /	Tourism and I	Hotel Technologies			
3.	Course Name/Code	English language				
4.	Available attendance	0 0	nd practical lectures) / for the subject			
	forms	English langua	•			
5.	semester/year	Annual/First				
6.	Number of study hours (total) - Number of units (total)	number of uni	ts 1			
7.	Course Instructor	M. Zahraa Ta	her Issa			
8.	Electronic class	https://classroom	.google.com/c/NzI4OTA1MDY1NjQ4?cjc=25lk3m			
9.	Date of preparation of this description	2024/9/1				
10.	Course objectives	General objective of the subject:Improve students' Englis language skills through a range of educational activities t cover the four aspects of the language: listening, speaking reading, and writing Special objective of the article:Improve grammar and enhance the student's ability to communicate effectively i different situations.				
11	Course outcomes	A.Cognitive objectives	<ol> <li>Listening: Improve students' ability to understand and respond to oral texts.</li> <li>Reading: Developing the skill of reading literary and scientific texts and understanding their contents.</li> <li>Writing: Enabling students to express their ideas in written form and in English accurately and organized.</li> <li>Conversation: Developing the ability to speak fluently with others</li> </ol>			
11.	Learning and assessment methods	B.Skill goals	<ol> <li>Vocabulary development: Expanding students' vocabulary, helping them use it in a variety of life situations.</li> <li>Understanding Grammar: Understanding and using basic grammar rules such as tenses, verbs, pronouns, and sentence construction.</li> <li>Translation Proficiency: Enhancing translation skills between English and the mother tongue.</li> </ol>			
		Teaching	1Scientific lecture			

				me Ev me C- goa val	d learning ethods aluation ethods Affective als and lues aching	<ol> <li>2Giving home</li> <li>1. The scientific understandin</li> <li>2. Ability to resp</li> <li>3. Developing the analyze texts</li> </ol>	Ask some question	in ents. es. to nings.
				an	d learning thods		ular training, field	
10				Ev	aluation ethods	Direct questions	, daily and monthl a activities, semes	
12. 13.	Course Week	structure Hours	Required		Name of un	it or topic	Learning	Evaluatio
			learning outcomes			•	method	n method
	1)	1	Understa ding the lesson		Hello! I am My name.	••	recitation (The lecture)	interrog ation
	2)	1	Understa ding the lesson	an	Exercises		Presentation and application	interrog ation
	3)	1	Understa ding the lesson	an	Your Wor He/she/the		recitation (The lecture)	interrog ation
	4)	1	Understa ding the lesson	an	Exercises		recitation (The lecture)	interrog ation
	5)	1	Understa ding the lesson	an	All About Am/are/is.		Presentation and application	interrog ation
	6)	1	Understa ding the lesson		Exercises		Explanation and application and discussion	interrog ation
	7)	1	Understa ding the lesson	an	Family and My, your,		recitation (The lecture)	interrog ation
	8)	1	Understa ding the lesson	an	Exercises		recitation (The lecture)	interrog ation

9)	1	Understan	Possessive adjectives	recitation	interrog
		ding the	Has/have	and	ation
		lesson	Adjective + noun	discussion	
				And the	
				explanation	
10)	1	Understan	The Way I Live	Dialogue	interrog
		ding the	I/you/we/they		ation
		lesson			
11)	1	Understan	Present Simple	Presentation	interrog
		ding the	A and an	and	ation
		lesson		discussion	
12)	1	Understan	Every day	Discussion	interrog
		ding the	Present Simple		ation
		lesson	He/She		
13)	1	Understan	<b>Frequency Adverbs</b>	recitation	interrog
		ding the	Always, never, often	and	ation
		lesson		discussion	
14)	1	Understan	My Favorites	throw	interrog
	•	ding the	Question words (who, where,	(The lecture)	ation
		lesson	why, how)		
15)			Pronouns		
			Subject/Object/Possessive		
16)	1	Understan	Reading and Speaking	Discussion	interrog
		ding the	Where are they from?	method	ation
		lesson		And the	
				casting	
17)	1	Understan	Reading and Listening	recitation	interrog
		ding the	Personal information	(The lecture)	ation
		lesson			
18)	1	Understan	Where I Live	Discussion	interrog
		ding the	There is/are		ation
		lesson			
<b>19</b> )	1	Understan	Prepositions	recitation	interrog
		ding the	(in, on, under, next to)	and	ation
		lesson		discussion	
20)	1	Understan	Reading and Speaking	recitation	interrog
		ding the	Countries	(The lecture)	ation
		lesson			
21)	1	Understan	Reading and listening	Dialogue	interrog
		ding the	Describing a friend		ation
		lesson			
22)	1	Understan	Times Past	recitation	interrog
	1	ding the	Was/were born	and	ation
		lesson		discussion	
23)	1	Understan	Irregular verbs	Discussion	interrog
	-	ding the			ation
		lesson			
24)	1	Understan	<b>Requests and offers</b>	Discussion	interrog

		ding the lesson	Can/can't		ation
25)	1	Understan ding the lesson	Please and Thank You I'd like Some and any	Dialogue	interrog ation
26)	1	Understan ding the lesson	Numbers 1-10 and plurals	Discussion	interrog ation
27)	1	Understan ding the lesson	Here and now Present continuous (v.+ing)	Lecture	interrog ation
28)	1	Understan ding the lesson	Present simple and present continuous	Lecture	interrog ation
29)	1	Understan ding the lesson	Reading and Listening Languages and Nationalities	Lecture	interrog ation
30)	1	Understan ding the lesson	Review	Lecture	interrog ation

14. Infrastructure	
Required textbooks -1	<b>1.</b> John and Liz Soars. New Headway Plus Beginner. Oxford University Press
Main references (sources) -2	
3- Recommended books and references (scientific journals, reports,) Electronic references, -4 websites	1-       /https://www.online-literature.com         2-       /https://www.readprint.com         3-       /http://www.powerpoetry.org

#### **15.** Curriculum Development Plan

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

**3.** Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

#### **Course Description Form:**

This course description provides a concise overview of the Arabic language curriculum, designed to develop students' skills in understanding and using the Arabic language in writing, reading, listening, and speaking. The course includes the study of grammar and morphology, as well as rhetorical techniques and literary

1.	Educational institution	Karbala Techn	ical Institute				
2.	Scientific Department /	Tourism and H	Iotel Technologies				
	Center						
3.	Course Name/Code	Arabic					
4.	Available attendance forms	(Theoretical and practical lectures) / Arabic Language					
5.	semester/year	annual/First					
6.	•	2units					
	(total) - Number of units (total)						
7.	Course Instructor	Dr. Hala Moei	n Sabry				
8.	Electronic class		oogle.com/c/NzI4OTIzNzkzMDEw?cjc=5u66jna				
9.	Date of preparation of this description	2024/9/1					
10	Course objectives	General object	ive of the subject: Improving students'				
	3	language skills	•				
		Special objecti	ve of the article: Enabling students to				
		understand an	d use grammatical and morphological rules				
		correctly.					
			<b>1.</b> Enhancing the ability to analyze literary				
		G.Cognitive objectives	texts and literary criticism.				
			2. Developing the ability to communicate				
			effectively in both written and spoken				
			languages.				
			1. Developing the ability to communicate				
			effectively in both written and spoken				
		H.Skill goals	languages.				
			2. Writing articles, written expression, and formatting literary texts				
			1Scientific lecture				
	Course outcomes	Teaching and	2Discussion between students				
11	Course outcomes Learning and assessment	learning	3Tourist trips				
11	methods	methods	4Field reports				
	incurous		5Lecture reports				
		<b>Fi</b>	1Daily exams				
		Evaluation methods	2Ask some questions				
		methous	3Giving homework				
			1. Study of various types of Arabic				
			literature such as Arabic poetry, short				
		C- Affective	stories, novels, and literary criticism				
		goals and values	2. ATo focus on rhetorical devices in the				
		values	Arabic language such as metaphor,				
			simile, and alliteration.				
		<b>Teaching and</b>	Lectures, explanations, exercises, classroom				

			1	earning methods Evaluation methods	application, f	ricular training, f ield trips ons, daily and mo xtra activities, se	onthly exams,
	Course	e structur	0				
11	week	Hours	Required learning outcomes	Unit name		Learning method	Evaluation method
	1)	1	Understanding the plot	plotArabic language, why we study the Arabic language, and other names for the Arabic languagederstanding plotWhat are the most important sciences of the Arabic language, and what distinguishes it from other languages?derstanding plotErrors in the Arabic language (linguistic, spelling and grammatical) explaining them and showing their locationsderstandingPractical examples of		brainstorming brainstorming brainstorming	interrogation interrogation
	2)	1	Understanding the plot				
	3)	1	Understanding the plot				
	4)	1	Understanding the plot			brainstorming	interrogation
	5)	1	Understanding the plot	The letters Tha, the di between the the Arabic	The letters Dhad and Tha, the difference between them, and why the Arabic language is called the language of		interrogation
	6)	1	Understanding the plot	g Parts of spo verbs, and	eech (nouns, letters)	brainstorming	interrogation
	7)	1	Understanding the plot	Types of ve	Types of verbs in terms of (form, tense and		interrogation
	8)	1	Understanding the plot	g Past tense a constructio		brainstorming	interrogation

9)	1	Understanding the plot	Present tense verb (nominative, accusative,	brainstorming	interrogation
		1	subjunctive)		
10)	1	Understanding the plot	Practical examples of the present tense verb	brainstorming	interrogatio
11)	1	Understanding the plot	Features of administrative speech, its steps, writing a model for an administrative speech)	brainstorming	interrogatio
12)	1	Understanding the plot	Badr Shakir al-Sayyab, his life, his poetry, his collections, analysis of the poem (Rain Anthem)	brainstorming	interrogatio
13)	1	Understanding the plot	Nominal and verbal sentences are examples of this.	brainstorming	interrogatio
14)	1	Understanding the plot	Subject and predicate (predicate and its types)	brainstorming	interrogatio
15)	1	Understanding the plot	The agent (its types - its rules)	brainstorming	interrogatio
16)	1	Understanding the plot	Subject	brainstorming	interrogatio
17)	1	Understanding the plot	Subject	brainstorming	interrogatio
18)	1	Understanding the plot	Subject	brainstorming	interrogatio
19)	1	Understanding the plot	The five verbs (nominative, accusative, and subjunctive)	brainstorming	interrogatio
20)	1	Understanding the plot	Building the present tense verb	brainstorming	interrogatio
21)	1	Understanding the plot	The Five Nouns (Applied Examples)	brainstorming	interrogatio
22)	1	Understanding the plot	Sound and defective verbs	brainstorming	interrogatio
23)	23) 1 Understanding I the plot r		Indefinite and definite nouns and the difference between them	brainstorming	interrogatio
24)	1	Understanding the plot	Discrimination (its (types	brainstorming	interrogatio
25)	· · · ·		(The state - the adjective) the difference between them	brainstorming	interrogatio
26)	1	Understanding the plot	Original and secondary diacritical marks	brainstorming	interrogatio
27)	1	Understanding	Punctuation marks	brainstorming	interrogatio

		the plot	(application texts)		
28)	1	Understanding the plot	(sound feminine plural) (sound masculine plural)	brainstorming	interrogation
29)	1	Understanding the plot	plural of brokenness	brainstorming	interrogation
30)	1		Dual nouns: their case endings (nominative, accusative, genitive)	brainstorming	interrogation

Infrastructure .12	
Required textbooks -1	<ol> <li>Alfiyyah of Ibn Malik, written by Muhammad ibn Ahmad al-Hawari al-Maliki, explained by Muhammad ibn Salih al- Uthaymeen, printed by the Sheikh Muhammad ibn Salih Foundation, Al-Rushd Library</li> <li>Al-Usul by Ibn al-Sarraj, authored by Abu Bakr ibn Muhammad al-Sarraj, edited by Abdul Hussein al-Fatli, published and distributed by Al-Risala Foundation, Beirut.</li> <li>Secrets of Arabic by Al-Anbari, authored by Sheikh Kamal Al-Din Abi Al-Barakat, edited by Youssef Haboud, published by the Arab Scientific Academy / Damascus</li> </ol>
Main references (sources) -2	
<b>3- Recommended books and</b> references (scientific journals, reports,)	
Electronic references, -4 websites	

**Curriculum Development Plan .13** 

1. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

3. Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

# Second Stage Course Description Form

**Course description form:** 

This course description provides a concise summary of the course's key features and expected learning outcomes, demonstrating whether the student has made the most of the available learning opportunities. It must be linked to the program description.

1	Educational institution	Kanhala Tarl	niaal Instituta			
1.	Educational institution	Karbala Tech				
2.	Scientific Department / Center	Tourism and	Tourism and Hotel Technologies			
3.	Course Name/Code	Computer Res	Computer Reservation System			
4.	Available attendance forms	Lectures	Lectures			
5.	semester/year	Annual/second	d			
6.	Number of study hours(Total) - Number of units (Total)	units 8				
7.	Course Leader		e'ma Abdul Zahra			
8.	Electronic class	https://classroo	m.google.com/c/NzE5NjYxNDY5Njk0?cjc=oggcfuj			
9.	Date of preparation of this description	2024/9/1				
10.	Course objectives	General objective: To familiarize the student with the technical aspects of how to establish a tourism office and how to make the necessary decisions to open and operate it. Specific objective: To enable the student to work in the technical and administrative aspects of tourism offices, companies, and travel agents, to organize scheduled tourist trips, and to familiarize him with the electronic reservation system and its uses.				
		A.Cognitive objectives	<ol> <li>Introducing students to the importance of online booking and how to use modern technologies to organize and implement online booking processes.</li> <li>Study different reservation systems such as tourism, airline, and hotel reservation systems, and learn how to use them.</li> </ol>			
11.	Course outcomes Learning and assessment methods	B.Skill goals	<ol> <li>Teaching students how to interact with websites. And applications dedicated to electronic booking and understanding how they work.</li> <li>Develop students' skills in managing and organizing online reservation processes across multiple platforms.</li> </ol>			
		Teaching and learning methods	<ol> <li>Adopting scientific methods in electronic reservation techniques.</li> <li>Familiarity with electronic reservation systems in terms of types .Scope and services</li> <li>Understanding airline ticket sales policies.</li> <li>Understanding international tourism</li> </ol>			

					.organizations		
			Evaluation	1Daily exams			
				methods	2Ask some question	ns	
				methous	3Giving homework	Σ.	
					1. The scientific mate		
				Affective	understanding the	course of event	S.
				goals and	2. Ability to respond		
				values	• •	0	
				T	3. Ability to manage		<u> </u>
				Teaching	Lectures, explanation	· · · ·	
				and learning methods	extracurricular train	ing, neid applic	auon, neiu
					trips	ler and manufaler	
				Evaluation methods	Direct questions, dail	• •	,
				methous	discussions, extra act	ivities, semester	r exams.
12.	Course	structur	٥				
12.		Hours	Required	learning	Unit name	Learning	Evaluation
10.	, con	liouis	outcomes	s		method	method
	1)	4		nt will have the	Definition of a tourist	a lecture	Tribal
			ability to 1	know the	office - the legal		questions
			tourist off	ïce	structure of travel		Post-
					and tourism		practical
					companies	-	application
	2)	4		nt will have the	Types of tourism	Lecture +	=
			ability to	4	companies	Board	
			Know the	e tourist office	-Transportation agency -Travel	blackboard	
					tourism		
	3)	4	He will ha	we the ability to	Travel agents - tour	Show + Panel	=
	- /			avel agents.	operators		
	4)	4	The stude	nt will have the	Decision making -	=	=
			ability to 1	know the steps	Location -		
				h a tourism	Equipment - Staff -		
	_		office.		Action plan	~	
	5)	4		nt will have the	Budget - Advertising	+ Show	Practical
				know the steps h a tourism	Opening -	A board	application
			office.				
	6)	4		we the ability to	Definition of	a lecture	=
	0)	-	understan	•	reservation-elements-	u icecui e	
			construct	on.	policies		
			Administ	ative for travel			
			agents				
	7)	4		we the ability to	Traditional Booking-	a lecture	=
				d the services	Transportation-		
			-	by tourism	Accounts-Sales		
	<b>8</b> )	4	companie He will ha		Mooning of transl	a laatuwa	
	8)	4	He will ha		Meaning of travel - How to prepare and	a lecture	=
				ce of tourism	organize travel		
	1	1	programs		programs - Program		1

			pricing		
9)	4	He will have knowledge	Concept -	a lecture	=
		of tourism organizations.	<b>Importance - Nature</b>		
			of Work		
10)	4	He will have knowledge	Concept -	a lecture	=
		of tourism organizations.	Importance - Nature		
			of Work		
11)	4	He will have the ability to	<b>Concepts - Travel</b>	Show + Panel	=
		know.	Brochures - CRS -		
		<b>Concepts, Terminology</b>	<b>Global Distribution</b>		
		and Reservation System	System (GDS)		
12)	4	He will have the ability to	<b>Concepts - Travel</b>	Show + Panel	=
		know.	Brochures - CRS -		
		<b>Concepts, Terminology</b>	<b>Global Distribution</b>		
		and Reservation System	System (GDS)		
13)	4	He will have the ability to	<b>Concepts - Travel</b>	Show + Panel	=
		know.	Brochures - CRS -		
		<b>Concepts, Terminology</b>	<b>Global Distribution</b>		
		and Reservation System	System (GDS)		
14)	4	He will have the ability to	<b>Concepts - Travel</b>	Show + Panel	=
		know.	Brochures - CRS -		
		<b>Concepts, Terminology</b>	<b>Global Distribution</b>		
		and Reservation System	System (GDS)		
15)	4	He will have the ability to	<b>Concepts - Travel</b>	Show + Panel	=
		know.	Brochures - CRS -		
		Concepts, Terminology	<b>Global Distribution</b>		
		and Reservation System	System (GDS)		
16)	4	He will have the ability to	<b>Concepts - Travel</b>	Amadeus	=
		know.	Brochures - CRS -	reservation	
		<b>Concepts, Terminology</b>	<b>Global Distribution</b>	system	
		and Reservation System	System (GDS)		
17)	4	He will have the ability to	<b>Reservation system</b>	Amadeus	=
		know the performance of	performance - its	reservation	
		the reservation systems.	uses - methods of	system	
			collecting		
			information from		
			suppliers - cost		
			calculation - profits -		
			risks of reservation		
			systems - practical		
			examples -		
18)	4	He will have the ability to	International Air	Amadeus	=
		know the performance of	Transport	reservation	
		the reservation systems.	Association (ICAO)	system	
			codes		
19)	4	He will have the ability to	Reservation system	Amadeus	=
		know the performance of	performance - its	reservation	
		the reservation systems.	uses - methods of	system	
		-	collecting	-	
			information from		
			suppliers - cost		
			calculation - profits -		

			risks of reservation systems - practical examples -		
20)	4	He will have the ability to know the performance of the reservation systems.	International Air Transport Association (ICAO) codes	Amadeus reservation system	=
21)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Practical reservation system for one person - system	Display + Panel + Booking System	=
22)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Family Practical Booking - Booking System	Display + Panel + Booking System	=
23)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Practical Group Pricing Methods	Display + Panel + Booking System	=
24)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Enter information-	Display + Panel + Booking System	=
25)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Practical reservation system for one person - system	Display + Panel + Booking System	=
26)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Family Practical Booking - Booking System	Display + Panel + Booking System	=
27)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Practical Group Pricing Methods	Display + Panel + Booking System	=
28)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Family Practical Booking - Booking System	Display + Panel + Booking System	=
29)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Family Practical Booking - Booking System	Display + Panel + Booking System	=

	30)	4	He will have the ability to book through the Amadeus system and the sales policies for airline tickets.	Family Practical Booking - Booking System	Reservation + system	=
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Infrastructure	
Required textbooks -1	<ol> <li>Mustafa Naguib Shawish, Office and Business Administration Computer Reservation System.</li> <li>Saim Boutros Jada, Principles of Managing Tourism and Travel Offices,</li> </ol>
Main references (sources) -2	1. Amadeus Pricing and Ticketing Book, author: Saleh Bin Kaddah,2009.
<b>3-</b> Recommended books and references (scientific journals, reports,)	
Electronic references, websites-4	

**Curriculum Development Plan** 

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

# **Course Description Form**

Course description form:

This course description provides a brief overview of the subject of Tourist Guidance, which is an introductory subject and an important introduction to the profession of tour guide. It provides the student in the second stage/Tourist and Hotel Guidance branch with the necessary amount of basic principles of guidance in general and tour guide in particular, so that he can begin his first steps in a sound manner to study the concepts and systems of tour guide, as it is the foundation upon which the legal structure of the guide profession is based.

1.	Educational institution		echnical Institute				
2.	Scientific Department / Center	Tourism an	nd Hotel Technologies				
3.	Course Name/Code	Tourist gui	dance				
4.	Available attendance	(Theoretical and practical lectures) / for the subject Tour					
	forms	guiding					
5.	semester/year	Annual/sec	Annual/second				
6.	Number of study hours	number of	units 10				
	(total)-						
	Number of units (total)						
7.	<b>Course Instructor</b>		Hussein Musa Muhammad				
8.	Electronic class	https://classro	oom.google.com/c/ODE3MzgxNTY2MDla?cjc=hngkk42				
9.	Date of preparation of	2024/9/1					
	this description						
10.	Course objectives	General: Introducing the student to the importance of tourist					
		0	elated to the general tourism aspect.				
		Special: De	fining the role of the tour guide in tourist trips				
	Course outcomes	A. Cognitive objectives	<ol> <li>Learn the most important basic principles of the tourist guide profession and the most important guidance methods.</li> <li>Identify the theoretical and conceptual frameworks of tourist guidance, its types, and the main systems that regulate its work.</li> <li>Identify the types of guidance and the bodies working on it.</li> <li>Learn about guidance throughout history.</li> <li>Learn about the most important types of guides in the tourism field.</li> </ol>				
9.	Course outcomes Learning and assessment methods	B.Skill goals	<ol> <li>Conducting field trips to see the most important tourist sites and the role of the guide in them.</li> <li>Writing various reports, research papers and scientific papers in the field of tourist guidance.</li> </ol>				
		Teaching and learning methods Evaluatio	<ol> <li>Scientific lecture</li> <li>Discussion between students</li> <li>.Tourist trips</li> <li>.Field reports</li> <li>Lecture reports</li> <li>.Daily exams</li> </ol>				
		n					
			51				

				methods	2Ask some question	ons	
					3Giving homewor	k	
					1. The scientific mat		
					understanding the	course of events.	
					2. Ability to respond		
				Affective	3. Ability to manage	e	guidanco
					• 0	-	8
				goals and values	4. Developing the stu	•	•
				values	social variables to i	dentify different s	kills and
					solve problems.		
					5. The ability to deep		
					understand the mo	-	-
				Teaching	Lectures, explanation	· · ·	
				and	extracurricular train	ing, field applicat	ion, field
				learning	trips		
				methods			
				Evaluatio	Direct questions, dai		
				n	discussions, extra act	tivities, semester e	xams.
10	C	4 - 4		methods			
<u>10.</u>		e structu Hours		Unit name		Looming	Evaluation
11.	week	Hours	Learning outcomes	Unit name		Learning method	method
			Required			methou	methou
	1)	5	Understa	Introduction to general concepts		a lecture	interrogati
	_)	•	nding the	(introduction, concept of guidance			on
			lesson	and tourist g			
	2)	5	Understa	Goals, importance, elements of		a lecture	interrogati
			nding the	tourist guida	ance		on
		-	lesson		• / • •	<b>T</b> • / • • •	• , ,•
	3)	5	Understa nding the	Types of tou	rist guidance	Listening and asking questions	interrogati
			lesson			asking questions	on
	4)	5	Understa	Characterist	tics of guidance	a lecture	interrogati
	- /	•	nding the		Summer		on
			lesson				
	5)	5	Understa	Counseling S	Skills (Introduction)	a lecture	interrogati
			nding the				on
	0	~	lesson	TT (1			•
	6)	5	Understa		ntor introduces himself	a lecture	interrogati
			nding the lesson	to the group			on
	7)	5	Understa	The Art of G	Juidance	Listening and	interrogati
	.,		nding the		n, The Art of Using the	asking questions	on
			lesson	Microphone		<b>3 1</b>	
	8)	5	Underst	The art of u	ising the microphone	Listening and	interrogat
			anding	· · · ·	the art of using the	asking	ion
			the	microphone	e on site	questions	
			lesson				
	9)	5	Underst	Tourism leg	gislation in Iraq	discussion	interrogat
	")		anding		econd legislation		ion

		the			
		lesson			
10)	5	Underst	The Art of Using and	Discussion,	interroga
		anding	<b>Controlling Sound, a Practical</b>	practical	ion
		the	Application of the Arts		
		lesson			
11)	5	Underst	Ways in which the guidance	discussion	interroga
		anding	process is carried out		ion
		the			
		lesson			
12)	5	Underst	direct method	a lecture	interroga
		anding			ion
		the			
		lesson			
13)	5	Underst	indirect method	<b>Dialogue and</b>	interroga
		anding		discussion	ion
		the			
		lesson			
14)	5	Underst	Historical development	a lecture	interroga
		anding	guidance		ion
		the			
		lesson			
15)	5	Underst	Tourist guide, guide concept	a lecture	interroga
		anding			ion
		the			
		lesson			
16)	5	Underst	Types of fence guides	a lecture	interroga
		anding			ion
		the			
		lesson			
17)	5	Underst	<b>Basic principles of a tourist</b>	discussion	interroga
		anding	guide		ion
		the			
		lesson			
18)	5	Underst	Personal characteristics of the	Listening and	interroga
		anding	guide	asking	ion
		the		questions	
		lesson			
19)	5	Underst	Tour guide duties	discussion	interroga
		anding			ion
		the			
		lesson			
20)	5	Underst	The role of the guide	a lecture	interroga
		anding			ion
		the			
		lesson			
21)	5	Underst	General characteristics of a	Lecture and	interroga
		anding	guide	critique	ion

		the lesson			
22)	5	Underst anding the lesson	Duties of a Tour Guide (Introduction)	Listening and asking questions	interroga ion
23)	5	Underst anding the lesson	Tour guide duties before the group arrives	Discussion, listening and asking questions	interroga ion
24)	5	Underst anding the lesson	Tour guide duties at the first meeting	Listening and asking questions	interroga ion
25)	5	Underst anding the lesson	Tour guide duties at the start of the program	a lecture	interroga ion
26)	5	Underst anding the lesson	Tour guide duties at the end of the program	Discussion, listening and asking questions	interroga ion
27)	5	Underst anding the lesson	Guidance during tourist trips, hiking trips	a lecture	interroga ion
28)	5	Underst anding the lesson	Trips to nature reserves and natural sites	a lecture	interroga ion
29)	5	Underst anding the lesson	Student Trips, How to Deal with the Driver	Listening discussion and asking questions	interroga ion
30)	4	Underst anding the lesson	Field reports (tourist trips)	a lecture	interroga ion

14. Infrastructure	
<b>Required textbooks -1</b>	
Main references (sources) -2	<ol> <li>Dr. Hamad Al-Taie: Principles of Guidance, 1st ed., Dar Al-Kut, Egypt, 2013.</li> <li>Dr. Al-Sabbak: Guidance and Tourist Guidance, 1st ed., Dar Al-Nahda Al-Arabiya for Publishing and Distribution, Egypt, 1995.</li> </ol>

	3. Muthanna Taha: Tourist Guidance, 1st ed., Dar Al-
	Halam, Iraq, 2016.
	4. Dr. Muhammad Mahmoud Hassan: Introduction to the
	Study of Tourism Sciences, 1st ed., Dar Al Fikr Al Jami'i,
	Beirut, 2008.
	5. Nabil Abdul Rahman Hayawi: Tourism Industry, 1st
	ed., Al-Atik Book Industry, Lebanon, 2016.
	6. Tourism Legislation: Dr. Miftah Khalifa, 1st ed.,
3- Recommended books and	University Publications House, Alexandria, 2012.
references (scientific journals,	7. Safety Commitment for Hotel and Tourist Village
reports,)	Guests, Dr. Rasha Mustafa, 1st ed., University
	Publications House, Alexandria, 2007.
	8. /https://www.moj.gov.iq/iraqmag
Electronic references, -4	9. http://iraqld.hjc.iq:8080/free_search.aspx
websites	10. <u>https://manshurat.org/node/218</u>
	11. <u>https://www.slideshare.net/hanyatef/ss-78575106</u>

**Curriculum Development Plan** 

1. Providing academic support in organizing trips to learn aboutTourist guidance.

2. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

**3.** Providing information technology in the campus library.

# **Course Description Form**

**Course Description:** 

This course description provides a summary of the Tourism Regulations and Laws course, which is an introductory course and an important introduction to knowledge of tourism legislation. It provides the student in the second stage/tourism guidance branch with the necessary amount of basic principles of law in general and tourism regulations in particular, through which he can start his first steps in a sound manner to study the laws and regulations of tourism institutions and organizations, as it is the basis upon which the legal structure of tourism is based.

1.	Educational institution	Karbala Technical Institute			
	Scientific Department / Center	Tourism and Hotel Technologies			
	Course Name/Code	Regulations and laws			
	Available attendance	(Theoretical and practical lectures) / for the subject of Regulations			
	forms	and Laws			
	semester/year	Annual/second			
	Number of study hours (total) -	number of units 8			
	Number of units (total)				
	Course instructor		Aahdi Mahmoud		
	Electronic class	https://classi	room.google.com/c/NzIwMTkzODg2NjE1?cjc=i6vbazw_		
	Date of preparation of this description	2024/9/1			
•	Course objectives	<ul> <li>General: Introducing the student to the Systems and Laws related to the general tourism aspect.</li> <li>Special: Introduction to travel regulations, opening travel and tourism companies, labor laws, banking regulations, hotels and restaurants, and civil aviation operating regulations.</li> </ul>			
	Course outcomes Learning and assessment methods	Cognitiv e objective s	<ol> <li>Learn the most important basic principles of tourism legislation and the most important Iraqi Systems and Laws in the field of specialization.</li> <li>Identify the theoretical and conceptual frameworks of jurisprudence and law, their types, and the main systems that govern their work.</li> <li>Understanding the concept of the legislator, its characteristics, types of legislation, its interpretation, and the bodies working on it.</li> <li>Learn about Iraqi tourism legislation throughout history.</li> <li>Learn about the most important organizations working in the tourism sector.</li> </ol>		
		Skill goals	Conducting field trips to learn about the legal and administrative structure of tourism institutions and organizations and their operating mechanisms in		

							pplicable laws and r	egulations.		
				Teac	hing	1Scientific lectur	re			
			and		2Discussion betw	ween students				
		learning		<b>3.</b> .Tourist trips						
				methods		4Field reports.a	ndLecture reports			
				Eval	uati	i 1Daily exams				
				on		2Ask some ques	tions			
				meth	ods					
						1. The scientific m	aterial is useful in u	nderstanding the		
						course of events		_		
						2. Ability to respo	nd to emergencies.			
					otive		ge and provide field	guidance.		
				Affective goals		v	student's ability to a	8		
				and	•		•	•		
				value	es		ntify different skills a	and solve		
						problems.		<b>.</b>		
						5. The ability to deeply and accurately understand the				
						most important laws and ways to improve them.				
				Teac	hing	· •	tions, exercises, class			
				and		extracurricular training, field application, field trips				
				learn	0					
				methods						
			Evaluati		Direct questions, daily and monthly exams, discussions, extra activities, semester exams.					
				on meth	oda	discussions, extra	activities, semester e	xams.		
12.	Course	structur	•••	metn	ous					
12.	Course structure week Hours Outpu			uts Unit		t name	Learning method	Evaluation		
10.	week	liours	Learn			i name	Learning method	method		
			requi	0				linethou		
	1)	4	Under		Gen	eral concepts	Listening and	Interrogation		
			ing the	e		sprudence, its	asking questions	8		
			lesson			ces and knowledge				
						e jurist, legislation,				
						terpretation)	<b>.</b>			
	2)	4				racteristics of	Listening and	for		
			lesson	_		lation, advantages, dvantages	asking questions	interrogation		
	3)	4	Under	rstand		es of legislation	Listening and	for		
	0)	•	ing the		1 JP	es of registation	asking questions	interrogation		
			lesson				assing datasticus			
	4)	4	Understand Law ing the Bran lesson		Law	: Definition and	Listening and	for		
					Brar	nches	asking questions	interrogation		
	L									
	5)	4	ing the the s			inguishing between	Listening and	for		
						state and other	asking questions	interrogation		
-	6)	4	lesson conc Understand State ing the				Listoning and	for		
		4			siate	e authority bodies	Listening and	for		
	0)		ing the	A			asking questions	interrogation		

7)	4	Understand ing the	Tourism legislation	Listening and asking questions	for interrogation
8)	4	lesson Understand ing the	Field reports	Listening and asking questions	for
		lesson		asking questions	interrogation
9)	4	Understand	Tourism legislation in	Listening and	for
		ing the lesson	Iraq First and second	asking questions	interrogation
		icsson	legislation		
10)	4	Understand	Tourism legislation in	Listening and	for
		ing the lesson	Iraq The third and fourth	asking questions	interrogation
		lesson	legislation		
11)	4	Understand	Tourism legislation in	Listening and	for
		ing the	Iraq	asking questions	interrogation
10)	4	lesson Understand	Fifth legislation	Listoning and	for
12)	4	ing the	Corporate concept	Listening and asking questions	interrogation
		lesson			
13)	4	Understand	Types of companies	Listening and	for
		ing the		asking questions	interrogation
14)	4	lesson Understand	Objective elements of	Listening and	for
14)	-	ing the	the company contract	asking questions	interrogation
		lesson	·····		
15)	4	Understand	Reasons for the	Listening and	for
		ing the lesson	dissolution of companies	asking questions	interrogation
16)	4	Understand	Travel and tourism	Listening and	for
	-	ing the	companies and offices	asking questions	interrogation
		lesson	Concept and sections		
17)	4	Understand	Source of income for	Listening and	for
		ing the lesson	travel companies and agencies	asking questions	interrogation
18)	4	Understand	Legislation for Iraqi	Listening and	for
- /		ing the	travel and tourism	asking questions	interrogation
		lesson	companies, offices and		
19)	4	Understand	agencies The first, second and	Listening and	for
19)	4	ing the	third laws	asking questions	interrogation
		lesson		asking questions	Interrogation
20)	4	Understand	Car Rental Offices Law	Listening and	for
		ing the	for Tourists	asking questions	interrogation
21)	4	lesson	Sunnouting Sustans and	Listoning and	for
21)	4	Understand ing the	Supporting Systems and Laws	Listening and asking questions	for interrogation
		lesson	Residence Law	ushing questions	
22)	4	Understand	Supporting Systems and	Listening and	for
		ing the	Laws	asking questions	interrogation
<b>22</b> )	<u> </u>	lesson	Traffic Law	<b>.</b>	
23)	4	Understand	Supporting Systems and	Listening and	for

		ing the lesson	Laws Labor and Social Insurance Law	asking questions	interrogation
24)	4	Understand ing the lesson	Supporting Systems and Laws Operating Instructions for Tourist Facilities and Establishments	Listening and asking questions	for interrogation
25)	4	Understand ing the lesson	Supporting Systems and Laws Banking and foreign currency buying and selling instructions	Listening and asking questions	for interrogation
26)	4	Understand ing the lesson	international tourism organizations International Air Transport Association (IATA)	Listening and asking questions	for interrogation
27)	4	Understand ing the lesson	international tourism organizations Civil Aviation	Listening and asking questions	for interrogation
28)	4	Understand ing the lesson	international tourism organizations International Civil Aviation Organization (ICAO)	Listening and asking questions	for interrogation
29)	4	Understand ing the lesson	international tourism organizations Freedoms of Flight	Listening and asking questions	for interrogation
30)	4	Understand ing the lesson	Field reports	Listening and asking questions	for interrogation

14. Infrastructure	
<b>Required textbooks -1</b>	
(Main references (sources -2	<ol> <li>Dr. Ahmed Al-Saeed Al-Zaqard: Principles of Legal Sciences, 1st ed., Dar Al-Kotob Al-Qanuniyah, Egypt, 2013.</li> <li>Dr. Salah El-Din Fawzy: The Ocean of Political Systems and Constitutional Law, 1st ed., Dar Al-Nahda Al-Arabiya for Publishing and Distribution, Egypt, 1995.</li> <li>Sabah Al-Mufti: Traffic Law No. 86 of 2004 as amended, 3rd ed., Legal Library, Iraq, 2016.</li> <li>Dr. Muhammad Mahmoud Hassan: Introduction to the Study of Legal Sciences (Legal Theory), 1st ed., Dar Al Fikr Al Jami'i, Egypt, 2008.</li> <li>Nabil Abdul Rahman Hayawi: Labor Law No. 37 of 2015, 1st ed., Al-Atik Book Industry, Lebanon, 2016.</li> </ol>
3- Recommended books and	6. Legislation to Regulate Tourism Activity: Dr. Miftah
references (scientific	Khalifa, 1st ed., University Publications House, Alexandria,
journals, reports,)	2012.

	7. Safety Commitment for Hotel and Tourist Village Guests,
	Dr. Rasha Mustafa, 1st ed., University Publications House,
	Alexandria, 2007.
	8. Tourism Legislation in Iraq: Taha Mahdi Mahmoud, 1st
	ed., Dar Al-Ayyam, Amman, 2019.
	1. /https://www.moj.gov.iq/iraqmag
Electronic references, -4	2. <u>http://iraqld.hjc.iq:8080/free_search.aspx</u>
websites	3. https://manshurat.org/node/218
	4. https://www.slideshare.net/hanyatef/ss-78575106

**1.** Providing academic support in organizing trips to learn about the legal structure of tourism establishments.

2. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

3. Providing information technology in the campus library.

**Course description form:** 

This course description provides a brief overview of the English Readings course, which aims to enhance English reading and comprehension skills through the study of a variety of texts in various fields, such as literature, science, and history. Emphasis is placed on developing the ability to understand complex texts and extract meanings and main ideas from them.

_						
1	Educational institution	Karbala Techi	nical Institute			
2	Scientific Department / Center	Tourism and H				
3	Course Name/Code	Readings in English				
4	Available attendance forms	(Theoretical a	nd practical lectures) / for the subject Readings in English			
5	semester/year	Annual/second				
6	Number of study hours (total) - Number of units (total)	number of units 12 Dr. Janat Reda Mohammed				
7	Course instructor	Dr. Janat Reda Mohammed				
-	Electronic class	https://classroom.google.com/c/NjI2OTUwNjAyMDg4?cjc=wx5xwv4				
9	Date of preparation of this description	2024/9/1 General :Exercises to increase vocabulary and enhance analysis and interpretation skills				
1	Course objectives	and interpretation skills.specific: Teaching students how to have group discussions and write analytical reports on texts they read.1. Enhance listening skills: the ability to				
		A.Cognitive objectives	<ol> <li>Enhance listening skills: the ability to understand main meanings and subtle details in audio texts.</li> <li>Improve speaking skills: be able to express thoughts and feelings clearly in different social situations.</li> <li>Developing reading skills: Enhancing the ability to read different texts (articles, stories, etc.) and understand and analyze the content.</li> </ol>			
1	Course outcomes Learning and assessment methods	B.Skill goals	<ol> <li>The ability to write organized and clear texts that express ideas accurately.</li> <li>Expand the student's vocabulary and learn new words in different contexts.</li> <li>Gain grammar skills and how to apply them correctly in writing and speaking.</li> <li>Develop critical thinking skills by analyzing texts and interpreting meanings and ideas.</li> </ol>			
		Teaching	1Scientific lecture			
		and	2Discussion between students			
		learning	3Field reports			
		methods	4Lecture reports			
		Evaluation methods	<ol> <li>.Daily exams</li> <li>.Ask some questions</li> <li>.Giving homework</li> </ol>			
			J. Giving numework			

1	Cours	se struct	ure	C- Affective goals and values Teaching and learning methods Evaluation methods	th 2. A 3. D an Lectu extra trips	he scientific material is the course of events. bility to respond to emer eveloping the student's a nd interpret meanings. ures, explanations, exerce acurricular training, fiel- ct questions, daily and m assions, extra activities, s	rgencies. ability to an cises, classro d application nonthly exa	alyze texts oom and on, field ms,
1	wee	Hour	Required	Name of unit o	or topic		Learning	Evaluation
	k	S	learning outcomes	Theoretical		Practical material	method	method
	31)	6	to understand	material		C-Narration: Training	throw	interrogatio
	51)		The lesson	a prospective Ag		For Tourism	Discussion	n
	32)	6	to understand The lesson	A. Conversation Interview At AT B. Vocabulary: vocabulary used this lesson.	An LAS some	D- Discussion: There are several questions that need to be answered	throw Discussion	interrogatio n
	33)	6	to understand The lesson	E-Practical Exer Progressive -1 Substitute Drills As has different meanings Word Study-3	5	F-ASSIGMENT Write a letter of application to ALAS Travel Agency	throw Discussion	interrogatio n
	34)	6	to understand The lesson	A REGIONAL : MEETING OF A.CONVERSAT The agency's str B.VOCABULAI	ALAS ΓΙΟΝ: ategy	:C. NARRATION Growing cooperation among branches of tourism E-PRICTICE EXERCISES	throw Discussion	interrogatio n
	35)	6	to understand The lesson	D-DISCUSSION There are severa questions that no be answered	N al eed to	F.ASSIGNMENT Write a letter to a hotel making reservations for clients	throw Discussion	interrogatio n
	36)	6	to understand The lesson	THE AGENT'S ROLE A CONVERSATIO The Agents as Salesman B- Vocabulary		C.NARRATION Mr. Chem, an automobile dealer, emerged from a tourist agency	throw Discussion	interrogatio n
	37)	6	to understand The lesson	D. DISCUSSION E. PRACTICE EXERCISES	N	F.ASSIGNMENT Write a letter to an airline company asking about your commission.	throw Discussion	interrogatio n
	38)	6	to understand The lesson	Bob's first custo	mers.	C.NARRATION; Tourism stimulates industry	throw Discussion	interrogatio n

<b>39</b> )	6	to understand The lesson	Inauguration of the fiesta room.	F.ASSIGNMENT: Many agencies send messages by telex to hotels	throw Discussion	interrogatio n
40)	6	to understand The lesson	Behind the views of a buffet.	C.NARRATION:Vacatio n life in the West.	throw Discussion	interrogatio n
41)	6	to understand The lesson	A business luncheon in the French salon.	F. ASSIGNMENT Bring a few newspaper advertisements for tours to class. Explain which, in your opinion, is the most effective	throw Discussion	interrogatio n
42)	6	to understand The lesson	A business luncheon	C.NARRATION: Ski Resorts Some typical descriptions of advertising winter sports.	throw Discussion	interrogatio n
43)	6	to understand The lesson	The ladies dine early	F.ASSIGNMENT A client, who was a member of a package skiing group, wrote that as soon as she entered home, she found that one of her new skis was badly	throw Discussion	interrogatio n
44)	6	to understand The lesson	Mr. Jones at the Bar	C.NARRATION: Choosing The Cruise For You	throw Discussion	interrogatio n
45)	6	to understand The lesson	A champagne farewell	ASSIGNMENT You, as the agent, write a letter to a car rental company about an error they made. Be specific as to the type of error, giving names, dates and enclosures.	Delivering the discussion	interrogatio n
46)	6	Understanding the lesson	Thanksgiving dinner at a restaurant.	C.NARRATION: African Safaris The Main topic in this narration is about African safari	Questions And the answers	interrogatio n
47)	6	Understanding the lesson	Good service with room service	F.ASSIGNMENT ; You be the agent and answer a letter of inquiry about a tour to some area in your country.	Questions And the answers	interrogatio n
48)	6	Understanding the lesson	Bartenders troubles	C.NARRATION: Orienting Clients The Main topic in this narration is about Orienting Clients	Questions And the answers	interrogatio n
<b>49</b> )	6	Understanding the lesson	The general at the night club.	F.ASSIGNMENT: writing the agent's letter to the hotel mentioning some complaints	Questions And the answers	interrogatio n

50)	6	Understanding		C.NARRATION: To	Questions	interrogatio
,		the lesson		Improve Service	And the	n
				The Main topic in this	answers	
			The waiters problems	narration is about		
			are so	Improving Service		
51)	6	Understanding		F. ASSIGNMENT	Questions	interrogatio
		the lesson		Writing a Congratulatory	And the	n
				letter to	answers	
			The formal banquest	The general manager of		
53)	(	Undoustanding	of the convention	the Bayside Resort Hotel C.NARRATION: Tourist	Questions	intonnogotio
52)	6	Understanding		Guides	-	interrogatio
		the lesson		The Main topic in this	And the	n
				narration is about A	answers	
				tourist guide		
			General review	qualifications		
53)	6	Understanding			Questions	interrogatio
,	Ũ	the lesson	Utensils and	E A SCICNIMENT Maria	And the	n
		the resson	equipment	F.ASSIGNMENT:Writin	answers	
54)	6	Undowstanding		g a letter of Compensatio		intonnogotio
54)	0	Understanding		C.NARRATION: The	Questions	interrogatio
		the lesson	The curtains are open	<b>Bamboo Curtain Parts</b>	And the	n
			A.CONVERSATION		answers	
55)	6	Understanding	Utensils and	The Main topic in this	Questions	interrogatio
		the lesson	equipment	narration is about	And the	n
				Curtain Parts	answers	
56)	6	Understanding	Vaaabulawy of fooda	:F. ASSIGNMENT	Questions	interrogatio
,		the lesson	Vocabulary of foods beverages.	Writing An Inquiry letter	And the	n
			Develages.	asking about	answers	
57)	6	Understanding		the arrangement for a	Questions	interrogatio
51)	U	the lesson		trip to China	And the	n
		the resson		<b>F</b>		
50)	(		Sample menus.		answers	• • • • • • • • • • • • •
<b>58</b> )	6			C.NARRATION: Fairs,	Questions	interrogatio
				Festivals and Festivities	And the	n
				The Main topic in this	answers	
				narration is about		
			Key to Written	Seasonal Celebrations		
			practice.			
<b>59</b> )	6	Understanding			Questions	interrogatio
		the lesson		F.ASSIGNMENT:Plan a	And the	n
				window display for a	answers	
			Glossary	festival in your country		
60)	6	Understanding		C.NARRATION:	Questions	interrogatio
		the lesson		ALAS TRAVEL	And the	n
				BUREAU The Main topic	answers	
				in this narration is about		
			Common French	writing a letter Inquiring		
			Expressions Index to	about "Jubilee" trip to		
	1		Basic Structures.	Rome		

14. Infrastructure	
<b>Required textbooks -1</b>	Special English for Tourism
Main references (sources) -2	

<b>3- Recommended books and</b> references (scientific journals, reports,)	English grammar books
Electronic references, -4 websites	

4. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

5. Providing information technology in the campus library.

**Course Description:** 

This course description provides a brief overview of the hospitality industry and aims to provide students with the knowledge and skills necessary to understand and manage the hospitality industry effectively.

1	Educational institution	Kanhala Tash	nicol Instituto			
1.	Educational institution	Karbala Tech				
2.	Scientific Department / Center		Hotel Technologies			
3.		Hospitality industry (Theoretical and practical lectures) / for the subject				
4.	Available attendance forms	(Theoretical a Hospitality inc	1			
5.	semester/year	Annual/second				
6.	hours(total)- Number of units (total)	Number of units 6 M.M. Shabr Abd Muslim				
7.	<b>Course Instructor</b>					
8.	Electronic class	https://classroom.google.com/c/NzIxMDQ4OTI0NTUx?cjc=s624rud				
9.	Date of preparation of this description	2024/9/1				
10	Course objectives	General : Study a range of topics related to hospitality services, su hotel management, restaurants, and customer services. Specific: To focus on aspects of general management, marketing, e planning, and innovation in service delivery.				
		A.Cognitive objectives B.Skill goals	<ol> <li>Sustainability issues and their impact on the hospitality industry are reviewed</li> <li>In addition to analyzing current trends in this field</li> <li>Students learn how to deal with the challenges of this industry</li> </ol>			
9.	Course outcomes Learning and assessment	C-Teaching and learning methods	<ol> <li>Using technology to improve operations.</li> <li>Scientific lecture</li> <li>Discussion between students</li> <li>.Tourist trips</li> <li>.Field reports</li> <li>.Lecture reports</li> </ol>			
	methods	D- Evaluation methods	<ol> <li>.Daily exams</li> <li>.Ask some questions</li> <li>.Giving homework</li> </ol>			
		C- Affective goals and values	<ol> <li>The scientific material is useful in understanding the course of events.</li> <li>Ability to respond to emergencies.</li> <li>Ability to manage and provide field guidance.</li> <li>Developing the student's ability to analyze social variables to identify different skills and solve problems.</li> </ol>			

H-Teaching and learning methods	<ul> <li>5. The ability to deeply and accurately understand the most important concepts</li> <li>Lectures, explanations, exercises, classroom and extracurricular training, field application, field trips</li> </ul>
Evaluation methods	Direct questions, daily and monthly exams, discussions, extra activities, semester exams.

11	week	Hours	Required learning	Name of unit or top	bic	Learning method	Evaluation method
			outcomes	Theoretical material	Practical material		
	1)	3	more Terminology and vocabularytourism In the languageEnglish	Type of Accommodation. Language study: (A) giving opinions. Expressing Like and Dislike Word study: Accommodation. Reading: Where to stay in Yosemite park	listening :guests preference Exercise (1) work book consist of descriptions of three hotels, Exercises (2,3,4) work book making sentences to express like and dislike p.	to explain And display	interrogation
	2)	3	more Terminology and vocabularytourism In the languageEnglish	<ul> <li>Speaking: Dealing with inquiries about accommodation</li> <li>Reading: Brochure Description</li> </ul>	Activity: Choosing a Hotel Activity: Describing beach resort hotels Vocabulary Study	to explain And display	interrogation
	3)	3	more Terminology and vocabularytourism In the languageEnglish	Hotel Facilities Word study: guide book Symbols Listening:- At the Hoteliers conference, 3- language study: (A) Describing past time, using present perfect and simple past.) (B) Making Comparison, we study the ways of comparing things.	Exercises: (1) work book p (10) Exercises: (2,3,4,5) work book p (11,12,13) Exercises: (6,7,8) work book p. 914,15).	to explain And display	interrogation

4)	3	more		6- speaking:	to explain	interrogation
-)		Terminology	5- Listening ; Room	Describing Room	And	
		and	Description ;	7- Word study:	display	
		vocabularytourism	listening to the	Special facilities		
		In the	phone calls between	8- Reading: Tall		
		languageEnglish	a respective guests	Story, What		
			and the information	problems do tall		
			desk at three	people face in		
5)	3	Understanding the	different hotels.	hotels? 11- An Informal	to explain	interrogation
3)	5	Understanding the lesson	5- Activity:	Letter	And	Interrogation
		icsson	comprising Hotels,	Recommending	display	
			Guide book for	Hotels	uispiuy	
			three different	12- Studying the		
			hotels in Edinburgh	Vocabulary		
			10-Activity:	·		
			Prioritizing			
			alteration work on a			
			hotel			
6)	3	Understanding the		Language study:	to explain	interrogation
•)	•	lesson		Obligation.	And	
			:Staffing and	Exercises: (1,2)	display	
			Internal	work book p	1 0	
			Organization	(16,17).		
			Listening :Hotel	Word study:		
			staff Hierarchy,	Adjectives and		
			simplified staff tree	nouns		
			of a medium-sized	Describing		
			hotel.	Personality.		
				Exercises		
				(3,4,5)work book p (18,19,20)		
7)	3	Understanding the	-Reading: A family		to explain	interrogation
		lesson	hotel in the			
			Dordogne.	Exercises: (6,7)		
			Speaking: Running	work book p (21)		
			a small hotel	Listening: The job		
8)	3	Understanding the	Activity: Careers in	of a concierge. Activity:	And	interrogation
0)	3	0	Housekeeping and	Appointing a	display	Interrogation
		lesson	Maintenance.	Concierge	uispiay	
			Writing: A Job	Vocabulary Study.		
			Application	· · · · · · · · · · · · · · · · · · ·		
9)	3	Understanding the	Reservation and	Listening:	to explain	interrogation
		lesson	Check-in	Telephone		
			Word study:- Hotel	Reservation		
			Document	Exercises:		
			Language study:	(1,2)work book		
			(A)Pronunciation of	p(22)		
			letters,	3 Exercises (3,4)		
			(B) short answers,	work book p (23) Exercises (5) work		
			(C)Tag questions, the way we use tag	book p(24).		
			questions to ask for	Reading:		
			information,).	Reservations and		
	1	I			1	<u> </u>

Image: search in the second					Front Office Computer Systems,		
Image:	10)	3		Reservation Procedure, flow- chart showing the procedure that hotel should follow when dealing with a reservation. Writing:Confirming a Reservation by a	book p (24) the students should choose the correct option from the word in italics. Exercises (7) work book p(25) the		interrogatio
12)       3       Understanding the lesson       -Reading: Menus. Exercises (3,4) work book p (29-30)       Delivering the discussion         14)       3       Understanding the lesson       Hotel and Restaurant Service Word study: American and British Exercises (1,2) work book p (28-29) - Reading       Junderstanding the lesson       Listening:Ordering a meal Language Study: Intentions and Spontaneous Decisions Exercises (5,6)       Delivering the discussion         13)       3       Understanding the lesson       Activity: Categorizing job in the food and beverage cycle Activity: Separating Jumbled Orders       Listening: Calling Reception Word study: (A) Financial Terms (B) Guest Activity: Gauge Study: (A) Using Number Exercises (1,2,3) work book p (37) work book p (35)       Delivering the discussion       interrogat the gauge Study: (A) Using Number Exercises (1,2,3) work book p (36)         14)       3       Understanding the lesson       Money Matters Reading: Bill form the Royal York Hotel       Word study: (A) Financial Terms (B) Guest accounting Exercises (5,9) work book p (37) work book p (37) work book p (37)       Delivering the discussion (B) Guest accounting Exercises (6) work book p (37) work book p (36) (B) The Passive Exercise (4) workbook p (36) (B) The Passive Exercise (6) work dialogue between receptionist and a       Deliveren receptionist and a	11)	3	0	Reservation .An example of fax reservation then we should complete the chart. -Activity: Buying a	in Procedure Speaking Check – in Allocating Room	to explain	interrogatio
13)3Understanding the lessonActivity: Categorizing job in the food and beverage cycle Activity:Separating Jumbled OrdersDelivering the discussioninterrogat the discussion14)3Understanding the lessonMoney Matters Reading: Bill form the Royal YorkWord study: (A) Financial Terms (A) Using NumberDelivering the discussioninterrogat the discussion14)3Understanding the lessonMoney Matters Reading: Bill form the Royal YorkWord study: (A) Financial Terms discussionDelivering the discussion14)4Understanding the lessonMoney Matters Reading: Bill form the Royal YorkWord study: (A) Financial Terms discussionDelivering the discussion14)5Understanding the lessonMoney Matters Reading: Bill form the Royal YorkBolest Exercise (5) work the discussionDelivering the discussion14)6Understanding the lessonMoney Matters Reading: Bill form the Royal YorkWord study: (A) Financial Terms the discussionDelivering the the discussion14)1414141414141414)14141414141414)141414141414)141414141414)141414141414)141414141414)1414141	12)	3	_	Hotel and Restaurant Service Word study: American and British Exercises (1,2) work book p (28-29) - Reading Hotel Notice And	Exercises (3,4) work book p (29- 30) Listening:Ordering a meal Language Study: Intentions and Spontaneous Decisions Exercises (5,6)	the	interrogatio
IessonReading: Bill form the Royal YorkWord study: (A) Financial Terms discussionHotel(B) Guest Language Study: (A) Using Numberaccounting Exercise (5) work book p (37) work book p (334- 35)Kork book p (334- S5)Exercises (6) work Speaking: Exercise (4) Workbook p (36)Kork book p (36) Using NumberKercise (4) Kercise (5)Kork book p (36) Listening: TreeKercipital And A	13)	3	-	Activity: Categorizing job in the food and beverage cycle Activity:Separating	Reception Writing: taking Telephone Message	the	interrogatio
Transactionguess, who isTransactionchecking out.	14)	3	0	Reading: Bill form the Royal York Hotel Language Study: (A) Using Number Exercises (1,2,3) work book p (334- 35) (B) The Passive Exercise (4) workbook p (36) Listening: Tree Financial	Financial Terms (B) Guest accounting Exercise (5) work book p (37) Exercises (6) work book p (38-39) Speaking: Checking out, dialogue between receptionist and a guest, who is	the	interrogatio

		lesson	Reading: A memo Staff, A memo explaining the Grand Hotel policy on room rates Writing: A Letter Presenting A special. rate, possible reservation for three rooms for two nights for the weekend reservation	book p (38-39) Activity: Exchanging Foreign Currency.A set of buying and selling rates for each currency, and decide whether you are going to charge commission Activity:A comparison of tipping in three countries	the discussion	
16)	3	Understanding the lesson	dealing with complaints Language study: present perfect passive Reading: There is a	11- Vocabulary Study Exercise (1) work book p (40,41) Listening: a guest complains Exercise (2) work book p (42).	Questions And the answers	interrogatior
17)	3	Understanding the lesson	fly in my software Word study: Intensifying adverb. Reading: Letters of complaints. Writing: Replaying to a latter complaints 9- Listening: A Disastrous experience	6- Speaking: Dealing with complaints. Exercise (4) work book p (44) Exercise (3) work book p (43)	Questions And the answers	interrogation
18)	3	Understanding the lesson	10-Activity: Restaurant role play 11-Activity: Assessing guests feedback Unit (8) Site services: Reading Off – Site services.	Exercise (5): workbook P(45) Vocabulary 2- Listening: Excursion on Crete Exercise (1) workbook p (46)	Questions And the answers	interrogation
19)	3	Understanding the lesson	3- Language study: First conditional. Word study: Entertainment Reading: Car Hire Information	4- Speaking: Local attractions Exercise(2,3) work book p (48). Exercise(4) work book p (49).	Questions And the answers	interrogatior
20)	3	Understanding the lesson	7- Speaking: car hire information, As a representative of a car hire company working at hotel desk. Activity: Reading a	Listening: guided tour. Exercise (5) work book p (50). Exercise (6) workbook p (51) Writing: Writing a	Questions And the answers	interrogation

			bout full-day coach tour to Leeds Castle Activity: Making a list of attractions and local facilities which might interest a visitor.	leaflet describing the attractions. Vocabulary study.		
21)	3	Understanding the lesson	the Business Traveler. Listening: Looking after important people. Language Study: Present Perfect Continuous. Reading: Hotel Business facilities.	Word study: Comparison and contrast Exercise (1) work book p (52). Listening: An interview Exercise (2,3) work book p (53,54)	Questions And the answers	interrogation
22)	3	Understanding the lesson	Speaking: cultural differences Reading: The Business traveler. - Writing: A leaflet for the conference hotel. Listening: Changing Conference Programmer.	Writing: A welcome letter. Exercise (4,5) workbook p (54,55). Activity- Activity. Exercise (6,7) work book p (56,57) Writing: A leaflet for the conference hotel. Vocabulary study.	Questions And the answers	interrogation
23)	3	Understanding the lesson	: Conferences 1-reading: A letter of Inquiry 2- Word study: conferences and meetings 4-Language study: Describing Use 6- Reading: The Abela Hotel	-Inspecting a Conference suite Exercise (1) workbook p (59) 5- Speaking: Conference facilities Exercise (2,3) work book p (59-60)	Questions And the answers	interrogation
24)	3	Understanding the lesson	7- Listening: Changing Conference Programme 10- Writing: A leaflet for the Conference Hotel 11-Vocabulary Study	Exercise(4,5) work book p (61-63) 9-Activity Exercise (6) workbook p (63) Exercise (6,7) work book p (56,57)	Questions And the answers	interrogation
25)	3	Understanding the lesson	Tour Operation – Planning Listening: Explaining fame trips. Language study: Future Continuous Word	Reading: Five tour operators. Speaking: Arranging an itinerary. Listening: Choosing a Hotel Reading: A letter	Questions And the answers	interrogation

			study:Prepositional phrase	form a managing director.		
26)	3	Understanding the lesson	Writing:A letter to a tour operator Speaking: tour- planning Activity :tour- operation planning Vocabulary study.	Exercise(4) workbook p (69 Activity:The business of tourism	Questions And the answers	interrogation
27)	3	Understanding the lesson	Tour Operation- execution Speaking: Assessing tour group needs Reading: A welcome letter and itinerary for special	Listening: Checking a group. Listening study: Second conditional. Listening in rates. Exercise(1) work book p (71).	Questions And the answers	interrogation
28)	3		Revision	Different external exercises	Questions And the answers	interrogation
29)	3	Understanding the lesson	Hotel Facilities Word study: guide book Symbols Listening: At the Hoteliers conference, 3- language study: (A) Describing past time, using present perfect and simple past.) (B) Making Comparison, we study the ways of comparing things.	Exercises: (1) work book p (10) Exercises: (2,3,4,5) work book p (11,12,13). Exercises: (6,7,8) work book p. 914,15)	Questions And the answers	interrogation
30)	3	Understanding the lesson	5- Listening ; Room Description ; listening to the phone calls between a respective guests and the information desk at three different hotels	6- speaking: Describing Room 7- Word study: Special facilities 8- Reading: Tall Story, What problems do tall people face in hotels?	Questions And the answers	interrogation

14. Infrastructure	
	1. TOURISM AND HOSPITALITY STUDIES Introduction to Hospitality
	By Authors
Required textbooks -1	2. Dr Benny Chan Hong Kong Community College The Hong Kong
Required textbooks 1	Polytechnic University Consultant
	3. Mr Tony Tse School of Hotel & Tourism Management The Hong Kong
	Polytechnic University
Main references (sources) -2	
3- Recommended books and	
references (scientific journals,	
reports,)	
Electronic references, websites-4	

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

### **Course Description:**

This course description provides a brief overview of the Professional Behavior course, which aims to provide students with the knowledge and skills necessary to engage positively and professionally in the workplace. The course covers a range of fundamental topics related to professional behavior.

		1				
1.		Karbala Tech				
2.	Scientific Department / Center	<b>Tourism and</b>	Hotel Technologies			
3.	Course Name/Code	Professional conduct				
4.	Available attendance forms	(Theoretical and practical lectures) / for the subject				
		Professional conduct				
5.	semester/year	Annual/secon	d			
6.	Number of study hours(total)-	Number of un	its 6			
	Number of units (total)					
7.	Course Instructor		ad Hussein Al-Masoudi			
8.	Electronic class	https://classroom.	google.com/c/Njg2NjQ5NTA5OTU4?cjc=sjmibxs			
9.	Date of preparation of this	2024/9/1				
	description					
10.	Course objectives	General: to un	nderstand the concept, objectives and			
		use of professi	ional behavior in the field of tourism.			
		Specific: To ir	ntroduce the student to the functions and			
		objectives of b	behavior and its relationship to the			
		organization,	the concept of the public and public			
		opinion, the mutual relationship with employees and				
		communication with them, and various organizations.				
		A.Cognitive objectives	1. Reminding of information, facts,			
			concepts and instructions related to			
			professional conduct.			
			-Student acquisitionskills Verbal or			
		<b>B.Skill goals</b>	motor behavior.			
		D.SKIII goals	- Acquire behavioral skills in positive			
			dealing.			
			1Scientific lecture			
		Teaching	2Discussion between students			
	Commentation of	and learning	3Tourist trips			
11.	Course outcomes	methods	4Field reports			
	Learning and assessment methods		5Lecture reports			
		E-value - 4ª	1Daily exams			
		Evaluation	2Ask some questions			
		methods	3Giving homework			
			1. The scientific material is useful in			
			understanding the course of events.			
		C- Affective	2. Ability to respond to emergencies.			
		goals and	3. Ability to manage and provide field			
		values	guidance.			
			4. Developing the student's ability to			
		1				

				Teaching and learning methods Evaluation methods	differen 5. The ab unders concep Lectures, classroom training, f Direct que	explanations, exercises, and extracurricular ïeld application, field trips estions, daily and monthly scussions, extra activities,		
12.	Course	e structu	re					
13.	week	Hour	Learning	Unit name		Learning	Evaluatio	
		S	outcomes			method	n method	
	1)	3	Required Recognition of	Behavioral Sc	ioncos	Presentation	interrogat	
	1)	5	proper professional conduct	.Sociology, Ps		and discussion	ion	
	2)	3	Recognition of proper professional conduct	.Trends, The o	concept	Presentation and discussion	interrogat ion	
	3)	3	Recognition of proper professional conduct	concept of tre	nds	Presentation and discussion	interrogat ion	
	4)	3	Recognition of proper professional conduct	Trends, Types Trends	s of	Presentation and discussion	interrogat ion	
	5)	3	Recognition of proper professional conduct	The main dim determine The nature of		Presentation and discussion	interrogat ion	
	6)	3	Recognition of proper professional conduct	application		Presentation and discussion	interrogat ion	
	7)	3	Recognition of proper professional conduct	Perception: its meaningTypes perception Factors affect perception, as perception.	s of ing	Presentation and discussion	interrogat ion	

8)	3	Recognition on behavior Professional	Personality, personality conceptFunctional	Presentation and discussion	interrogation
		Correct	construction of personality.And its		
			determinants.		
9)	3	Recognition on behavior Professional Correct	Theoriescharacter	Presentation and discussion	interroga ion
10)	3	Recognition on behavior Professional Correct	Motivations:The meaning of motivesThe importance of motivesThe relationship between motivation and incentives, motivation and behavior.	Presentation and discussion	interroga ion
11)	3	Recognition on behavior Professional Correct	relationshipMotives and behavior	Presentation and discussion	interroga ion
12)	3	Recognition on behavior Professional Correct	Maslow's hierarchy, concept, importance	Presentation and discussion	interroga ion
13)	3	Recognition on behavior Professional Correct	Group, group concept small groups.	Presentation and discussion	interroga ion
14)	3	Recognition on behavior Professional Correct	small groups	Presentation and discussion	interroga ion
15)	3	Recognition on behavior Professional Correct	Leadership theories	Presentation and discussion	interroga ion
16)	3	Recognition on behavior Professional Correct	Leadership people	Presentation and discussion	interroga ion
17)	3	Recognition on behavior Professional Correct	Contact, meaning of contact	Presentation and discussion	interroga ion
18)	3	Recognition on behavior Professional Correct	Types of communication	Presentation and discussion	interroga ion
19)	3	Recognition on behavior Professional Correct	Contact Trends	Presentation and discussion	interroga ion
20)	3	Recognition on behavior Professional Correct	Communication tools: effective communication, commandments of effective speech	Presentation and discussion	interroga ion
21)	3	Recognition on behavior Professional Correct	Transfer of information	Presentation and discussion	interroga ion
22)	3	Recognition on behavior Professional Correct	Determine the type and size of information	Presentation and discussion	interroga ion
23)	3	Recognition on	Summarize the	Presentation	interroga

		behavior Professional Correct	information	and discussion	ion
24)	3	Recognition on behavior Professional Correct	Display information	Presentation and discussion	interrogat ion
25)	3	Recognition on behavior Professional Correct	How to deal with emergency situations	Presentation and discussion	interrogat ion
26)	3	Recognition on behavior Professional Correct	How to deal with officials and delegations	Presentation and discussion	interrogat ion
27)	3	Recognition on behavior Professional Correct	How to deal with officials and delegations	Presentation and discussion	interrogat ion
28)	3	Recognition on behavior Professional Correct	How to receive	Presentation and discussion	interrogat ion
29)	3	Recognition on behavior Professional Correct	How to receive	Listening discussion and asking questions	interrogat ion
30)	3	Recognition on behavior Professional Correct	How to deal with emergency situations	a lecture	interrogat ion

14.Infrastructure	
Required textbooks -1	Professional conduct
Main references (sources) -2	<ol> <li>Organizational Behavior (2020), Nafisa Muhammad Bashri, Scientific Studies and Research House.</li> <li>Organizational Behavior (2022), Saad Fouad Hababa, Dar Al- Ibtikar for Publishing and Distribution,</li> </ol>
<b>3- Recommended books and</b> references (scientific journals, reports,)	
Electronic references, -4 websites	https://www.noor- book.com/%D9%83%D8%AA%D8%A7%D8%A8- D8%A7%D9%84%D8%B3%D9%84%D9%88%D9%83-% D8%A7%D9%84%D8%AA%D9%86%% D8%B8%D9%8A%D9%85%D9%8

1. Providing academic support in organizing trips to learn about Professional conduct.

2. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

3. Providing information technology in the campus library.

4. Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

## **Course Description Form**

**Course Description:** 

This course description provides a brief introduction to the computer applications course and an introduction to the hardware and software components of a computer.

Educational institution Scientific Department / Center Course Name/Code Available attendance forms semester/year	Tourism a computer (Theoretic	Technical Institute and Hotel Technologies applications cal and practical lectures) / for the subject			
Course Name/Code Available attendance forms semester/year	computer (Theoretic	applications			
Available attendance forms semester/year	(Theoretic				
semester/year		cui una practicui icciui cs) / for the subject			
		computer applications,			
	Annual/se				
Number of study hours- Number	2 units				
of units (total)					
Course Instructor	M.M. Naz	ir Mahdi Fadel			
Electronic class	https://clas	ssroom.google.com/c/NzI4OTE2MTUyNTky?			
	cjc=btrgul	i			
Date of preparation of this description	2024/9/1				
Course objectives	<b>General :</b> Enable students to understand and use basic computer applications used in practical and academic life. <b>specific:</b> Gain the skills necessary to efficiently navigate modern technology, both in school and at work, and prepare them to face the digital challenges of the future.				
	A. Cognitiv e objectiv es B.Skill goals	Learn about the types of computers Recognition of computer systems - Learn about the importance of the Internet and methods of connecting and browsing -Ability to acquire technical skills in computer science.			
Course outcomes	Teachin g and learning methods	<ol> <li>Scientific lecture.</li> <li>Discussion between students.</li> <li>.Tourist trips</li> <li>.Field reports</li> <li>.Lecture reports</li> </ol>			
8	Evaluati	.Daily exams.1			
	on	.Ask some questions.2			
	methods	.Giving homework.3			
	C- Affectiv e goals and values	<ol> <li>The scientific material is useful in understanding the course of events.</li> <li>Ability to respond to emergencies.</li> <li>Ability to manage and provide field guidance.</li> <li>Developing students' abilities to analyze social variables5.To learn different skills and solve problems.</li> <li>The ability to deeply and accurately understand the most important concepts</li> </ol>			
	description Course objectives	Date of preparation of this description2024/9/1Course objectivesGeneral :1 applications specific: C navigate r work, and of the futuA. Cognitiv e objectiv esA. Cognitiv e objectiv esB.Skill goalsTeachin g and learning methodsCourse outcomes Learning and assessment methodsEvaluati on methodsCourse outcomes Learning and assessment methodsC Affectiv e goals and			

				MethodsLectures, explanations, exercises,Educaticlassroom and extracurricular trainon andfield application, field tripsLearning			,
				Evaluati on methods	Direct questions, d exams, discussions semester exams.		
10.	Course	estructur	e				
11.	week	Hours	Learning outcomes Required		Unit name	Learning method	Evaluatio n method
	1)	1	Recognition of proper professional conduct	Computer	r concept	Presentati on and discussion	interrogat ion
	2)	1	Recognition of proper professional conduct	Networki	ng concept	Presentati on and discussion	interrogat ion
	3)	1	Recognition of proper professional conduct	Types of networks: local, regional, wide area networks, storage networks		Presentati on and discussion	interrogat ion
	4)	1	Recognition of proper professional conduct	Introduct Intelligen	ion to Artificial ce	Presentati on and discussion	interrogat ion
	5)	1	Recognition of proper professional conduct	Artificial our daily	intelligence in lives	Presentati on and discussion	interrogat ion
	6)	1	Recognition of proper professional conduct	Artificial applicatio	intelligence ons	Presentati on and discussion	interrogat ion
	7)	1	Recognition of proper professional conduct	Artificial Society	Intelligence and	Presentati on and discussion	interrogat ion
	8)	1	Recognition of proper professional conduct		allenges in ntelligence	Presentati on and discussion	interrogat ion
	9)	1	Recognition of proper	The futur intelligen	e of artificial ce	Presentati on and	interrogat ion

		professional conduct		discussion	
10)	1	Recognition of proper professional conduct	Artificial Intelligence Approaches	Presentati on and discussion	interroga ion
11)	1	Recognition of proper professional conduct	Email	Presentati on and discussion	interroga ion
12)	1	Recognition of proper professional conduct	General explanation of the Google Chrome browser	Presentati on and discussion	interroga ion
13)	1	Recognition of proper professional conduct	Google search engine applications and services	Presentati on and discussion	interroga ion
14)	1	Recognition of proper professional conduct	Smartphones and virtual assistants like Google Chrom	Presentati on and discussion	interroga ion
15)	1	Recognition of proper professional conduct	Advertising and marketing applications	Presentati on and discussion	interroga ion
16)	1	Recognition of proper professional conduct	Advertising and marketing applications	Presentati on and discussion	interroga ion
17)	1	Recognition of proper professional conduct	Advertising and marketing applications	Presentati on and discussion	interroga ion
18)	1	Recognition of proper professional conduct	Advertising and marketing applications	Presentati on and discussion	interroga ion
19)	1	Recognition of proper professional conduct	Advertising and marketing applications	Presentati on and discussion	interroga ion
20)	1	Recognition of proper professional conduct	The future of artificial intelligence	Presentati on and discussion	interroga ion
21)	1	Recognition of proper	The future of artificial intelligence	Presentati on and	interroga ion

		professional conduct		discussion	
22)	1	Recognition of proper professional conduct	Artificial Intelligence ApproachesEmail	Presentati on and discussion	interrogat ion
23)	1	Recognition of proper professional conduct	Artificial Intelligence ApproachesEmail	Presentati on and discussion	interrogat ion
24)	1	Recognition of proper professional conduct	Google search engine applications and services	Presentati on and discussion	interrogat ion
25)	1	Recognition of proper professional conduct	General explanation of the Google Chrome browser	Presentati on and discussion	interrogat ion
26)	1	Recognition of proper professional conduct	Excel applications	Presentati on and discussion	interrogat ion
27)	1	Recognition of proper professional conduct	Excel applications	Presentati on and discussion	interrogat ion
28)	1	Recognition of proper professional conduct	Advertising and marketing applications	Presentati on and discussion	interrogat ion
29)	1	Recognition of proper professional conduct	Advertising and marketing applications	Listening discussion and asking questions	interrogat ion
30)	1	Recognition of proper professional conduct	Advertising and marketing applications	a lecture	interrogat ion

14.Infrastructure	
<b>Required textbooks -1</b>	Microsoft Office
Main references (sources) -2	/External sourcesAndand websites
<b>3- Recommended books and references (scientific journals, reports,)</b>	<ol> <li>External reports and research</li> <li>Sites that include explanations of the basics Computer, hardwar and programming</li> </ol>

## 1. <u>https://uti.stu.edu.iq/wp</u> 2. <u>https://taleemdeny.edu.iq/images/</u>

#### **15.** Curriculum Development Plan

1. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

3. Hosting experts from outside the institute or from the work environment for which they are preparing to benefit from their expertise in developing the course according to the actual needs of the labor market.

## **Course Description Form**

**Course Description:** 

This course description provides a summary of the Arabic language course, which is an introductory course and an important introduction to the knowledge of the Arabic language and the extent of its knowledge of the styles and developments of the Arabic language, its linguistic, grammatical and spelling aspects, and the most prominent linguistic rules that must be known, and introducing the student to its authenticity and cultural and historical heritage, as it provides the student in the second stage with the necessary amount of information about the Arabic language as the language of the Holy Quran in general, and tourist guidance in particular, so that he can take his first steps in a sound manner, the basis that qualifies him to understand the civilization of his country and the foundation upon which the legal structure of the guide profession depends.

1.	Educational institution	Karbala Technical Institute
2.	Scientific Department / Center	Tourism and Hotel Technologies
3.	Course Name/Code	Arabic language

4.	Available attendance forms	(Theoretic	al and practical lectures) / for the subject		
		Arabic language       Annual/second			
5.	semester/year				
6.	Number of study hours (total) - Number of units (total)	2Number	2Number of units		
7.	Course Instructor		Dr.Hala Moein Sabry		
8.	Electronic class	https://classro	oom.google.com/c/NTgxNzc2NTM1ODQy?cjc=wy2sowm		
9.	Date of preparation of this description	2024/9/1			
10.	Course objectives	the Arabi Qur'an a (PBUH). Special: I Arabic la	roducing the student to the importance of ic language as the language of the Holy nd the miracle of the Prophet Muhammad Defining the importance of controlling the nguage grammatically, linguistically, and		
11.	Course outcomes Learning and assessment methods	A. Cognitiv e objectiv es B.Skill goals	<ul> <li>1.Introducing the student to the authenticity and history of the Arabic language, the developments that have occurred in the Arabic language and its ability to cope with various circumstances, and understanding its cultural and historical value.</li> <li>2.Learn the theoretical and conceptual frameworks of the Arabic language.</li> <li>3.Learn the most important grammatical, linguistic and spelling rules.</li> <li>1.Conducting field trips to see the most important libraries that deal with linguistic heritage and manuscripts, and the cultural and linguistic legacy they contain, and visiting the monuments of poets.</li> <li>2.Writing various reports, research papers and scientific papers in the field of the Arabic language.</li> <li>1.Scientific lecture.</li> </ul>		
		g and learning	2.Discussion between students. .Reports.3		
		methods	Lecture reports.4		
		Evaluati	1.Daily exams.		
		on mathada	2.Ask some questions.		
		methods	.Giving homework.3		
		C-	1. The scientific material is useful in		
		Affectiv	understanding the course of events.		
		e goals	2. Ability to respond to emergencies.		
		and	3.Ability to manage and provide field		
		values	guidance.		

					4.Developing students' abilities to analyze social variables4.To learn different skills and solve problems.		
				Teachin g and learning methods	Lectures, explanat classroom and ext field application, f	racurricular ield trips	training,
				EvaluatiDirect questions, daily and monthlyonexams, discussions, extra activities,methodssemester exams.			v
12.	Course	e structur	e				
13.	week	Hours	Required learning outcomes		Unit name	Learning method	Evaluatio n method
	1)	1	Cognitive	language, the Arabi what are	ion to the Arabic why do we study c language, and the other names rabic language?	Presentati on and discussion	interroga ion
	2)	1	Cognitive	What are the mostimportant sciences of theArabic language, and whatdistinguishes it from otherlanguages?Errors in the Arabiclanguage (linguistic, spellingand grammatical)explaining them andshowing their locations		Presentati on and discussion	interroga ion
	3)	1	Cognitive			Presentati on and discussion	interroga ion
	4)	1	Cognitive, emotional		examples of	Presentati on and discussion	interroga ion
	5)	1	Cognitive, skill	the different them, and	s Dhad and Tha, ence between why the Arabic is called the of Dhad	Presentati on and discussion	interroga ion
	6)	1	Cognitive, skill	0 0	peech (nouns,	Presentati on and discussion	interroga ion
	7)	1	Cognitive		verbs in terms of se and structure)	Presentati on and discussion	interroga ion
	8)	1	Cognitive		and construction actical examples t tense.	Presentati on and discussion	interroga ion
	9)	1	Cognitive	Present te		Presentati on and	interroga ion

			subjunctive)	discussion	
10)	1	Cognitive	Practical examples of the	Presentati	interroga
			present tense verb	on and	ion
				discussion	
11)	1	Cognitive	Features of administrative	Presentati	interroga
,		8	speech, its steps, writing a	on and	ion
			model for an administrative	discussion	
			speech)	uiseussion	
12)	1	Cognitive	Badr Shakir al-Sayyab, his	Presentati	interroga
12)	-	Cogintive	life, his poetry, his	on and	ion
			collections, analysis of the	discussion	1011
			poem (Rain Anthem)	u13Cu351011	
12)	1	Cognitivo alvill	Nominal and verbal	Presentati	intornogo
13)	1	Cognitive, skill			interroga
			sentences are examples of	on and	ion
1 4			this.	discussion	• .
14)	1	,Cognitive	Subject and predicate	Presentati	interroga
			(predicate and its types)	on and	ion
				discussion	
15)	1	Cognitive, skill	The agent (its types - its	Presentati	interroga
			rules) showing examples	on and	ion
			from the Holy Quran.	discussion	
16)	1	,Cognitive	Subject	Presentati	interroga
				on and	ion
				discussion	
17)	1	Cognitive	The five verbs (nominative,	Presentati	interroga
			accusative, and subjunctive)	on and	ion
				discussion	
18)	1	Cognitive, skill	Building the present tense	Presentati	interroga
,		8 /	verb, presenting practical	on and	ion
			examples from real life.	discussion	-
19)	1	Cognitive	The Five Nouns (Applied	Presentati	interroga
_>)	-	c og min v o	Examples)	on and	ion
				discussion	1011
20)	1	Cognitive	Sound and defective verbs	Presentati	interroga
<i>4</i> 0)	1	Cognitive		on and	ion
				discussion	1011
21)	1	Cognitive, skill	Indefinite and definite	Presentati	intorroad
<b>41</b> )	1	And emotional	nouns and the difference	on and	interroga
		And emotional		on and discussion	ion
			between them, with	uiscussion	
			application to real-life		
<b>111</b>	4		examples		• .
22)	1	Cognitive, skill	Discrimination (its types)	Presentati	interroga
		And emotional		on and	ion
				discussion	
23)	1	Cognitive, skill	(The state - the adjective)	Presentati	interroga
		And emotional	The difference between	on and	ion
			them and its application to	discussion	
			the texts and noble hadiths	1	1

			of the Prophet		
24)	1	,Cognitive	Original and secondary diacritical marks	Presentati on and discussion	interroga ion
25)	1	Cognitive, skill, affective	Punctuation marks (application texts)	Presentati on and discussion	interrogation
26)	1	Cognitive, skill, affective	(Sound feminine plural) with practical texts from reality	Presentati on and discussion	interroga ion
27)	1	Cognitive, skill, affective	(Sound masculine plural) with application texts.	Presentati on and discussion	interrogat ion
28)	1	Cognitive	plural of brokenness	Presentati on and discussion	interrogat ion
29)	1	Cognitive	Dual nouns: their case endings (nominative, accusative, genitive)	Listening discussion and asking questions	interrogat ion
30)	1	Cognitive, skill	The emergence of Arabic literature (poetry, prose) across different eras and how it was affected by political, social and economic events.	a lecture	interrogat ion

14.Infrastructure			
	1. Ibn Aqil's Commentary on Ibn Malik's Alfiyyah, Chief Justice Baha' al-		
	Din Abdullah Ibn Aqil, Muhammad Muhyi al-Din Abd al-Hamid, 20th		
	Edition, 1400 AH, 1980 AD, published and distributed by Dar al-Turath,		
	Cairo, Dar Misr Printing House.		
	2. Common Grammatical, Morphological and Spelling Mistakes, Fahd Khalil		
Required textbooks -1	Zayed, Al-Yazouri Scientific House, Jordan, 2013 AD.		
	3. Grammar Tools, Zahir Shawkat Al-Bayati, First Edition 1425 AH, 2005		
	AD, Majd University Foundation for Studies, Publishing and Distribution,		
	Beirut, Al-Hamra.		
	4. History of Arabic Literature, Shawqi Dayf, Dar Al-Maaref, Egypt, first		
	edition, 1960 AD, 1995 AD.		
	Al-Bayan wa al-Tabyin, by Abu Uthman Umar ibn Bahr al-Jahiz -		
M.:	150-255 AH, edited and explained by Abd al-Salam Muhammad		
Main references (sources) -2	Harun, Cairo PressAuthorship, Translation and Publication Committee,		
	1368 AH, 1949 AD.		
3- Recommended books and	External reports and research /		
references (scientific journals,			
reports,)			

Electronic references, -4	Sites that include explanations of the basics
websites	Computer, hardware and programming

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

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## **Course Description Form**

#### **Course Description:**

This course description provides a summary of the Arabic language course, which is an introductory course and an important introduction to the knowledge of the Arabic language and the extent of its knowledge of the styles and developments of the Arabic language, its linguistic, grammatical and spelling aspects, and the most prominent linguistic rules that must be known, and introducing the student to its authenticity and cultural and historical heritage, as it provides the student in the second stage with the necessary amount of information about the Arabic language as the language of the Holy Quran in general, and tourist guidance in particular, so that he can take his first steps in a sound manner, the basis that qualifies him to understand the civilization of his country and the foundation upon which the legal structure of the guide profession depends.

1.	Educational institution	Karbala Technical Institute
2.	Scientific Department / Center	Tourism and Hotel Technologies
3.	Course Name/Code	English language
4.	Available attendance forms	(Theoretical and practical lectures) / for the subject
		English language
5.	semester/year	Annual/second
6.	Number of study hours (total) -	2Number of units
	Number of units (total)	
7.	Course Instructor	Zahraa Taher Issa
8.	Electronic class	https://classroom.google.com/c/NzE2OTM2OTc4MDA3?cjc=pzbfeey
9.	Date of preparation of this	2024/9/1
	description	

			bjective: Developing students'	
		communication skills in English and enhancing their linguistic proficiency in tourism terminology.		
		Specific o	bjectives: the goalIntroducing students to	
		reading a	nd writing correctly in English.	
		Introduci	ng students to the correct pronunciation of	
		English w		
			<b>1.Learn the correct writing techniques.</b>	
		A. Cognitiv	<b>2.Improve communication and speaking skills.</b>	
		e	3.Convert shapes and tables into	
		objectiv	understandable texts.	
		es	4.Increase your vocabulary with new words.	
			1.Developing students' ability to access	
			acceptable language.	
			2.Providing students with English	
		<b>B.Skill</b>	conversation skills.	
		goals	3.Enabling students to comprehend	
		8	English texts.	
			4.Providing students with the skill of	
			avoiding common mistakes.	
		Teachin	1.Scientific lecture.	
		g and	2.Discussion between students.	
		learning	.Reports.andLecture reports.3	
	Course outcomes	methods		
11.	Learning and assessment	Evaluati	1.Daily exams.	
11.	methods	on	2.Ask some questions.	
	memous	methods	.Giving homework.3	
			1. The scientific material is useful in	
			understanding the course of events.	
		Affectiv	2. Ability to respond to emergencies.	
		e goals	<b>3.Ability to manage and provide field</b>	
		and	guidance.	
		values	4.Developing students' abilities to analyz	
			social variables5.To learn different skills	
		Methods	and solve problems. Lectures, explanations, exercises,	
		Educati	classroom and extracurricular training,	
		on and	field application, field trips	
		Learnin	icia application, ficia trips	
		g		
		5	Direct questions, daily and monthly	
		Evaluati	exams, discussions, extra activities,	
		on	semester exams.	
		methods		
10.	Course structure		<u> </u>	

1.	week	Hours	Required	Unit name	Learning	Evaluatio
			learning		method	n method
			outcomes			
	1)	1	Cognitive	Getting to know you	Presentati	interrogat
				<b>Tenses and Questions</b>	on and	ion
					discussion	
	2)	1	Cognitive	The way we live p 14	Presentati	interrogat
			_	Present simple	on and	ion
				Present Continuous	discussion	
	3)	1	Cognitive	Exercise	Presentati	interrogat
					on and	ion
					discussion	
	4)	1	Cognitive,	It all went wrong p22	Presentati	interrogat
	,		emotional	Past tense	on and	ion
					discussion	
	5)	1	Cognitive, skill	Let's go shopping! P.30	Presentati	interrogat
	- /			Quantity	on and	ion
				Articles	discussion	
	6)	1	Cognitive, skill	Exercises	Presentati	interrogat
	•	-			on and	ion
					discussion	ION
	7)	1	Cognitive	What do you want to do?P38	Presentati	interrogat
	''	1	Cognitive	Future Intentions	on and	ion
				Tuture Intentions	discussion	1011
	8)	1	Cognitive	Exercises	Presentati	interrogat
	0)	1	Cognitive		on and	ion
					discussion	ION
	9)	1	Cognitive	Tell me! Whats it like?P.45	Presentati	interrogat
	,	1	Cognitive	Comparative and superlative	on and	ion
				Comparative and superiative	discussion	1011
	10)	1	Cognitive	Describing places	Presentati	interrogat
	10)	1	Cognitive	Describing places	on and	ion
					discussion	1011
	11)	1	Cognitive	Exercises	Presentati	interrogat
	11)	1	Cognitive	Exercises	on and	ion
					discussion	1011
	12)	1	Cognitive	Famous Couples p.54	Presentati	interregat
	12)	1	Cognitive	Present Perfect and Past Sim		interrogat
				Present Perfect and Past Sini		ion
	12)	1		East and size as	discussion	•
	13)	1	Cognitive, skill	For and since	Presentati	interrogat
				Tense revision	on and	ion
	1.4	1			discussion	• •
	14)	1	,Cognitive	Exercises	Presentati	interrogat
					on and	ion
					discussion	-
	15)	1	Cognitive, skill	Dos and Donts .52	Presentati	interrogat
				Have(got) to	on and	ion
					discussion	

16)	1	,Cognitive	Should and must	Presentati	interrogat
				on and	ion
				discussion	
17)	1	Cognitive	Exercises	Presentati	interrogat
				on and	ion
				discussion	
18)	1	Cognitive, skill	Going places p70	Presentati	interrogat
			Time and conditional clauses	on and	ion
				discussion	
19)	1	Cognitive	What if	Presentati	interrogat
				on and	ion
				discussion	
20)	1	Cognitive	Scared to death .p78	Presentati	interrogat
,		8	Ĩ	on and	ion
				discussion	
21)	1	Cognitive, skill	Infinitives	Presentati	interrogat
,		And emotional		on and	ion
				discussion	-
22)	1	Cognitive, skill	Exercises	Presentati	interrogat
/	-	And emotional		on and	ion
				discussion	1011
23)	1	Cognitive, skill	Things and reality.p94	Presentati	interrogat
-0)	-	And emotional	i migs and i canty.p> i	on and	ion
				discussion	ION
24)	1	,Cognitive	Passive voice	Presentati	interrogat
	1	,cognitive		on and	ion
				discussion	ION
25)	1	Cognitive, skill,	Exercises	Presentati	interrogat
20)	1	affective		on and	ion
		ancenve		discussion	1011
26)	1	Cognitive, skill,	Earning a living. p. 102	Presentati	interrogat
20)	1	affective	Earning a nying. p. 102	on and	ion
				discussion	1011
27)	1	Cognitive, skill,	Present perfect continuous	Presentati	interrogat
27)	1	affective	r resent perfect continuous	on and	interrogat ion
		anective		discussion	1011
20)	1		Evensions		:
28)	1	Cognitive	Exercises	Presentati	interrogat
				on and	ion
20)	1		Eastha than D 110	discussion	•
29)	1	Cognitive	Family ties. P 110	Listening	interrogat
				discussion	ion
				and	
				asking	
				questions	
30)	1	Cognitive, skill	Past perfect	a lecture	interrogat
1					ion

14. Infrastructure	
<b>Required textbooks -1</b>	
Main references (sources) -2	/External sourcesAndand websites
<b>3-</b> Recommended books and references (scientific journals, reports,)	
Electronic references, -4 websites	<ol> <li>John and Liz Soars. New Headway Pre-intermediate.</li> <li>Oxford University Press.</li> <li>Headway / pre-intermediate.</li> </ol>

**1.** Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

2. Providing information technology in the campus library.

#### **Course Description**

This course description provides a summary of the material Baath regime crimes in Iraq. Introducing the student to the Baath regime in Iraq, its method of governing the country, and the crimes it committed during its rule.

1.	Educational institution	Karbala Technical Institute			
2.	Scientific Department / Center	Tourism and Hotel Technologies			
3.	Course Name/Code	Baath regime crimes	Baath regime crimes in Iraq		
4.	Available forms of attendance				
5.	semester/year	Annual/second			
6.	Number of study hours (total) - Number of units (total)	units 2			
7.	Course Instructor	Muhammad Ali Toman			
8.	Electronic class	https://classroom.google.com	m/c/NzI4OTIyOTk3MTU2?cjc=qpvxuib		
9.	Date of preparation of this description	2024/9/1			
10.	Course objectives	ran the country, an rule. Specific objective: I of genocide, the mil radioactive and env widespread during	The Baath regime in Iraq, the way it ad the crimes it committed during its introducing the student to the crimes itarization of society, and the ironmental pollution that were the regime's time, as well as its shes and the destruction of the ad plant wealth.		
		a) Cognitive objectives	1.Learn about the organizational structure of the Baath Party2.Analysis of legal dimensions and human rights violations3.Understanding policies and crimes committed 1- Providing students with the		
11.	Course outcomes Learning and assessment methods	b) Skillobjectives	related cognitive concept of the crimes of the Baath regime 2- Providing students with scientific knowledge of the State ruling methods.		
		Teaching and learning methods	1.Scientific lecture. 2.Discussion between students. .Reports.3		
		Evaluation methods	1.Daily exams. 2.Ask some questions. .Giving homework.3		
		Emotional and value goals	1.The scientific material is useful in understanding the course of events.		

				Methods of Education and Learning Evaluation methods	emergen 3.Ability field gui 4.Develo analyze 5. learn problem Lectures classroot training Direct que monthly	y to manage a dance. ping student social variab different skil <u>s.</u> s, explanation m and extrac <u>, field applica</u> uestions, dail	and provide (s' abilities to les ls and solve (ns, exercises, curricular (stion. ly and ussions, extra
12.	Course	structur	2				
13.	week	Hours	Required learning outcomes		Unittitle	Learning method	Evaluation method
	1)	2	Cognitive	Violations of rights and freedoms-violation of r		a lecture	Ask questions
	2)	2	Cognitive	Violations of rights and freedoms-violation of r	d	a lecture	Case studies and educational tests
	3)	2	Cognitive	A descriptive overview political systems in Ira to 2023)		Case study	Case studies and educational tests
	4)	2	Cognitive, emotional	A descriptive overview political systems in Ira to 2023)		Small discussion groups	Listen and ask questions
	5)	2	Cognitive, skill	The Baath regime's vic of public rights and free		a lecture	Ask questions
	6)	2	Cognitive, skill	The Baath regime's vio of public rights and fre		Case study	Case studies and educational tests
	7)	2	Cognitive	The Baath regime's vid of public rights and fre		Small discussion groups	Listen and ask questions
	8)	2	Cognitive	The impact of the Baat regime's behavior on p rights and freedoms		a lecture	Ask questions
	9)	2	Cognitive	The impact of the Baat regime's behavior on p rights and freedoms		Case study	Case studies and educational tests
	10)	2	Cognitive	The impact of the Baat	th	Small	Listen and

			regime's behavior on society and its control over the state	discussion groups	ask questions
11)	2	Cognitive	The impact of the Baath regime's behavior on society and its control over the state	a lecture	Listen and ask questions
12)	2	Cognitive	The impact of the transitional phase in combating authoritarian politics	Case study	Case studie and educational tests
13)	2	Cognitive, skill	The Baath regime and its psychological repercussions	Small discussion groups	Listen and ask questions
14)	2	,Cognitive	The Baath regime and its impact on the social field	a lecture	Ask questions
15)	2	Cognitive, skill	Religion and State	Case study	Case studie and educational tests
16)	2	,Cognitive	Culture and Media	Small discussion groups	Listen and ask questions
17)	2	Cognitive	militarization of society	a lecture	Ask questions
18)	2	Cognitive, skill	militarization of society	Case study	Case studiesandTo sts educational
19)	2	Cognitive	The impact of oppression and wars on the environment and population	Small discussion groups	Listen and ask question
20)	2	Cognitive	The impact of oppression and wars on the environment and population	a lecture	Case stud and educational tests
21)	2	Cognitive, skill And emotional	The use of internationally prohibited weapons and environmental pollution	a lecture	Ask questions
22)	2	Cognitive, skill And emotional	scorched earth policy	a lecture	Case studie and educational tests
23)	2	Cognitive, skill And emotional	Draining the marshes and for migration	Case study	Case studie and educational tests
24)	2	,Cognitive	Destruction of the agricultural environment	Small discussion groups	Listen and ask question
25)	2	Cognitive, skill, affective	destruction of the animal environment	a lecture	Ask questions
26)	2	Cognitive,	destruction of the ani environment	Case study	Case studie and

		skill, affective			educational tests
27)	2	Cognitive, skill, affective	radioactive contamination	Small discussion groups	Listen and ask questions
28)	2	Cognitive	mass graves	a lecture	Ask questions
29)	2	Cognitive	mass graves	Case study	Case studies and educational tests
30)	2	Cognitive, skill	bombing of places of worship	Small discussion groups	Listen and ask questions

14. Infrastructure	
<b>Required textbooks -1</b>	The textbook for the subject "Crimes of the Ba'ath Regime in Iraq"
Main references (sources) -2	External sources /and websites
3- Recommended books and	"The Cognitive Foundation for Studying the Crimes of the Ba'ath Party
references (scientific journals,	Iraq''
reports,)	
Electronic references, websites-4	

4. Providing an appropriate classroom environment that enables teachers to diversify teaching strategies.

5. Providing information technology in the campus library.